

**Regular Monthly Board Meeting  
Monday November 13, 2017**

**PRESENT:** Mayor Clarence Speed; Trustees Brian Johnson, Douglas Cropper, Laurence Ostrander; Attorney Robert Fitzsimmons; Clerk/Treasurer Kimberly Simmons.

**MOTION:** to approve the minutes of the previous meeting was made by Trustee Cropper, seconded by Trustee Johnson. ALL AYES, NO NAYS.

**MOTION:** to approve the treasurer's report made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS.

**MOTION:** to approve payment of bills (General, Water, Sewer, Library, Trust & Agency, Summit Lake, and Health Care Deductible Abstract #6) made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

**SNOW REMOVAL BID OPENING**

**No Bids Received**

After discussion with Attorney Fitzsimmons, the board decided to put this out for bid again.

**PUBLIC REQUESTS:** Henry Casivant gave an update on his property located at 6 Main Street. He stated he is working with an engineer and they will write up a plan and review it with our building inspector so they can start work on the house.

**ATTORNEY FITZSIMMONS:** He reported working on the contract with Habitat for Humanity. We are waiting for Habitat to sign and return the contract to the village. They will be doing a Phase I & II study on the property. He has also been working with the building inspector on the Highland Avenue property. We are having trouble getting Gentile Construction to start work on the clean up and they will not return phone calls from the building inspector. Attorney Fitzsimmons will reach out to them, but he cautioned the board we may have to rebid the job.

**CLERK/TREASURER SIMMONS:** The Office will be closing at noon on Wednesday November 22<sup>nd</sup> for Thanksgiving and will reopen on Monday November 27<sup>th</sup>. The new email account is done for the clerk and JV Computers will be working on the Deputy Clerks machine soon. Our new email addresses are [clerk@philmont.org](mailto:clerk@philmont.org) and [deputyclerk@philmont.org](mailto:deputyclerk@philmont.org). All normal office tasks have been completed. (Bank statements, accounts receivable, accounts payable, garbage sticker sales, monthly reports, etc.) Water termination letters went out for those still owing their July bills. Termination has been scheduled for December 13<sup>th</sup> at noon. In accordance with our Records Retention Schedule (adopted by Resolution November 2013) I have shredded paid water/sewer bills from January 2001-January 2003. The dehumidifier in the record room appears to have stopped working. W-2's and 1099 forms have been ordered for the upcoming end of calendar year.

**POLICE REPORT:** Given by Sgt. Thomas. He noted 30 total calls for the month with 1 arrest. They logged 183 property checks with 68 traffic tickets and 42 warnings. They are working on problems in the area of 138 – 140 Main Street. They will be out giving "warning" notices for overnight parking offenders beginning December 1<sup>st</sup>.

**LIBRARY REPORT:** Given by Clerk/Treasurer Simmons. A copy of the full report is available in the office for review. The DPW did a fantastic job setting the concrete pad for the new game tables and benches. They also put up two fence panels next to the ping pong table to prevent the balls from going into the neighbor's property. Game pieces can be checked out at the front desk using your library card. They would like some attractive new garbage cans with lids to be placed near the front and back doors. The cultural center has been busy with outside programs and group usage. Their first story hour at Pine Haven didn't have any children/families attend, however there were over 25 residents who enjoyed the stories, crafts and songs. If you are interested in attending this worthwhile endeavor please contact the library. For now the day and time will remain the same but it can be changed if enough interest is generated. Claverack support has also been received.

**COMMUNITY CENTER:** Report was read by Trustee Cropper. A copy of the full report is available in the office for review. The center continues to be used by community members. Supplies for the new kitchen have been ordered and the DPW repaired the flag pole. "Gifts from the Hands" workshops will begin starting November 18<sup>th</sup>. Smoke Free signs have been reviewed for our parks and director Veronezi will be doing a walk through to determine the best placement of the signs.

**MAYOR SPEED:** The mayor answered all phone calls, signed all necessary papers and he took a trip up to the VA hospital and distributed personal care items to the residents. These items were purchased with left over funds from "Thank-A-Vet" day. They also used some of the left over donations for the Honor Flight so vets can see the monuments in Washington D.C. He urged everyone to take a trip up to the Albany Veterans Hospital and talk to the vets on the 9<sup>th</sup> floor, you won't be disappointed.

**TRUSTEE JOHNSON:** He reported that the problems at the sewer plant have come to an end and we believe all the leaks in the water system have been repaired, usage is finally down. The fan in the kitchen at the village hall has been installed and he has been busy working with the DPW crew installing the concrete pads and tables at the library.

**TRUSTEE CROPPER:** He attended the workshop meeting. Forest Lake is now locked with a new gate. Anyone interested in accessing this property will now have to check a key out at the office. There will be a \$25.00 deposit required. He checked village properties and handled one complaint. He has been working on the Smoke Free signs for our parks and attended the Community Day meeting. They are doing well monetarily so far. He has also been working on the plans for the new Community Center kitchen.

**TRUSTEE MORRIS:** No Report, on vacation.

**TRUSTEE OSTRANDER:** He noted ongoing work with the BOA Grant. They received a final draft on Friday and he liked it. He noted this is a big step forward for the village. He attended the opioid, workshop and steering committee meetings.

## CORRESPONDENCE LIST PROVIDED TO THE PUBLIC

### MOTIONS AND RESOLUTIONS:

**MOTION** to enforce the water turn off law with termination scheduled for December 13, 2018 for those still owing their July 2017 water/sewer bills; was made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

### UNFINISHED/NEW BUSINESS:

Julia Sedlock gave the board an overview of the opioid meeting that was held at the library. She noted it was well attended and they had informative health care professionals who spoke. Columbia Pathways to Recovery holds monthly meeting in which their goal is to educate the public. They would like to reduce the stigma associated with drug addiction and treat it as a disease, not a crime. She believes public safety would benefit from a regular clean up on needles. A follow up meeting will be held on Tuesday December 19<sup>th</sup> in the village hall at 6:30.

Debra Gitterman presented the board with information from the Mid Hudson Street Light Consortium that would assist converting street lights to LED. She noted a signed resolution would be needed to join and that by signing this resolution the village would agree to attract the lowest bidder. We would need to obtain a street light inventory from NYSEG. The board was wary of moving forward without a chance to look over the contract and wanted time to look at it. Ms. Gitterman noted that we needed to act before the 22<sup>nd</sup> of this month. Attorney Fitzsimmons looked quickly over the contract and noted there is a 30 day termination and we would be able to withdraw if we decided to. With this information

Trustee Ostrander made a **MOTION** to participate in the Mid Hudson Street Light Consortium and it was seconded by Trustee Johnson. ALL AYES, NO NAYS

**VILLAGE OF PHILMONT  
COLUMBIA COUNTY, NEW YORK  
RESOLUTION NO. 3  
NOVEMBER 13, 2017**

**RESOLUTION AUTHORIZING PARTICIPATION IN  
THE MID-HUDSON STREET LIGHT CONSORTIUM**

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other; and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, the Village of Philmont is a "municipal corporation" as defined above;

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For the Mid-Hudson Street Light Consortium (the "Agreement"), among municipal corporations collectively identified as the Mid-Hudson Street Light Consortium ("Consortium") upon the terms of the Agreement and further wishes to authorize participation as a prospective purchaser of services related to the energy efficiency and follow-on maintenance of municipal street lighting systems, as specified below; and

**WHEREAS**, it has been determined by this Board that contracts for the conversion of municipal street lighting fixtures to LED technology and for ongoing maintenance and warranty service of municipal street lighting systems require the exercise of specialized and/or technical skills, expertise and knowledge and, therefore, are not subject to the sealed, competitive bidding requirements under General Municipal Law § 103 and may instead be awarded using the Request for Proposals (RFP) process permitted by General Municipal Law § 104-b.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Village of Philmont hereby determines that, as it is in the interests of the Village of Philmont (hereinafter "Participant") to participate in the Consortium:

1. The Village of Philmont authorizes and directs the Mayor or, in his absence, the Deputy Mayor, to sign the Agreement on Participant's behalf and further authorizes its officers and employees to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution; and
2. The Participant agrees to participate in the municipal cooperative solicitation of offers/proposals for services related to the energy efficiency conversion and follow-on maintenance and warranty service of municipal street lighting systems pursuant to the Agreement and subject to subsequent approval by this Board.
3. The Participant authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, and disseminate an RFP containing appropriate details and bid specifications as the Administrative Participant deems appropriate to solicit proposals from a pool of qualified contractors (hereinafter referred to as "Offerors") to assist Participants with the energy efficiency conversion of municipal street lighting systems and to provide follow-on warranty and maintenance services, and to open proposals and to select one or more Offerors on behalf of the Participant in accordance with such bid specification, subject to subsequent approval by this Board, on the basis of best value as is determined by the Administrative Participant, or to reject any or all such proposals; and

4. The officers and employees of Participant are authorized to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 16<sup>th</sup> day of November, 2017.

-SEAL-

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Kimberly Simmons  
Village Clerk

Karen Davala voiced concerns about 144 Main Street as well as lawn mowers being used as a mode of transportation all hours of the day and night. She commended the board for a great response when a complaint comes in but by that time is late. There is so much good going on in the village but problems still exist. She believes we need to work more on our tenancy laws. Attorney Fitzsimmons informed her that Philmont has one of the toughest laws in the county. She thought perhaps the village would consider regular inspections of all rental units. There was much discussion on this subject as well as on this area of Main Street. Trustee Ostrander noted there is not just one problem, but a combination of multiple ones, we all are working to better the village.

With no further action before them a

**MOTION** to adjourn in memory of Ralph Hoag was made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS

Respectfully submitted,

Kimberly J. Simmons  
Clerk/Treasurer