

Regular Monthly Board Meeting
Monday July 9, 2018

PRESENT: Mayor, Clarence Speed; Trustees, Doug Cropper, Barbara Sagal, Brian Johnson, Laurence Ostrander; Attorney Robert Fitzsimmons; Clerk/Treasurer Kimberly Simmons.

MOTION: to approve the minutes of the previous meeting was made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS.

MOTION: to approve the treasurer's report made by Trustee Cropper, seconded by Trustee Sagal. ALL AYES, NO NAYS.

MOTION: to approve payment of bills (General, Water, Sewer, Library, Trust & Agency, Summit Lake, and Health Care Deductible Abstract #2) made by Trustee Cropper, seconded by Trustee Sagal. ALL AYES, NO NAYS

PUBLIC REQUESTS: None

ATTORNEY FITZSIMMONS: He updated the board on the Casivant properties; Mr. Casivant was in court last month but asked for more time to retain an attorney. They will be back in court on July 25th. He has also been busy working on the InSite wireless overpayment issue.

CLERK/TREASURER REPORT: New York State Department of Labor stopped at the office. Some things are in need of attention to comply with NYS Labor Laws. Posters have been distributed to the Community Center and Library and one is posted in the office. The Village needs to have yearly Workplace Violence training for EVERY employee; a workplace violence prevention policy statement has been completed and copied to the board members for review. This statement needs to be posted at each workplace as well. Susan Blodgett will be following up with a letter. Attorney Fitzsimmons noted that Columbia County will do the training if needed, OIC Doyle informed the board that one of his officers is currently able to do this training and he will reach out to him. The fire company has already completed this training and the village can also use their instructor. McNan's has asked for us to supply them with a greater amount of garbage stickers. They are selling out quickly and would like to have more on hand. The board had no problem with this. All the normal office tasks have been completed. (Bank statements, accounts receivable, accounts payable, garbage sticker sales, payroll, all monthly and quarterly reports, etc.) Work continues on our Annual Audit. I am nearing completion and expect to have it filed with the State by the end of next week. July water/sewer bills were mailed out on June 29th and are due without penalty through July 31st. Village taxes are now past due, a 5% penalty will be added to any outstanding tax paid this month. Summer hours will continue for the office through September 1st. The office has also been busy fielding calls and handling inquiries pertaining to Forest Lake. Village residents can pick up a key during normal business hours for one day access to the property. A \$20.00 deposit is required with proof of residency and will be returned when the key is dropped off. The board discussed issuing a key to emergency responders and a letter will be written and sent to them.

POLICE REPORT: Given by OIC Doyle. A copy of the full report is available in the office for review. He reported the department is all set for Community Day and they will be giving their annual physical fitness test to potential recruits this Saturday.

LIBRARY REPORT: Given by Trustee Sagal, a copy of the full report is available for review in the office. The light at the back of the building has been fixed and the DPW removed a tree and disposed of the broken picnic table. The Summer Reading program is underway with the reading challenge in effect again this year, please sign up to participate if you haven't already done so. The Summer Reading Finale is scheduled for August 7th at the Claverack Town Park and will be open to the community. Festivities include a pot luck supper and Home Spun Community Dance will be entertaining. Junk Band workshops will take place from July 9-13th from 5-7 pm. They will perform on Friday, July 13th.

COMMUNITY CENTER: Given by Trustee Cropper, a copy of the full report is available in the office for review. The center continues to be used by the community with a total of 102 in attendance this month. An issue with the drains occurred and the DPW has been notified of the problem. The Art of Science and the Science of Art Camp took place June 25th – 29th, with 10 participating in the program. The World of Water program will take place July 24th – 29th, for children in grades 2-5. More information on this program is available in the village office.

MAYOR SPEED: He reported signing all necessary papers and he has also been busy with calls and complaints on Forest Lake. He is getting ready for his next vacation.

TRUSTEE JOHNSON: He first gave the DPW/WA/SW reports, a copy of each are available in the office for review. He then reported spending time with our building inspector at 5 Highland Avenue. There was much discussion on this property and what is, and is not, the village's responsibility, and how the village can recoup the money spent cleaning up the site. Attorney Fitzsimmons said the village can bring an action to court and file a lien on the property. The village will also look into extending the existing guard rail.

TRUSTEE CROPPER: He reported attending the community day and workshop meetings, doing some prep work on the "Philmont BOA For Dummies" and handling day to day issues. The fire siren is broken and needs to be replaced. The quote the village received today is high and this job needs to be put out for bid. The next community day meeting will be held on Wednesday June 11th.

TRUSTEE SAGAL: She reported attending the all day Summit in Albany on June 13th. This event was a state grant funding review and she found it to be interesting and worthwhile. She has also been working on updating the softball field lights to LED lights. There is nothing concrete on this issue yet, she will continue to move forward. She commended the DPW staff on the flower barrels this year, they look very nice. She also attended the BOA meeting with Trustee Ostrander and Sally Baker.

TRUSTEE OSTRANDER: He first gave the Fire Company report, a copy of which is available in the office for review. He then reported working with Trustee Sagal and Sally Baker on our BOA project and they are looking ahead to Phase 3 now that Phase 2 is complete. He also has reviewed the "Philmont For Dummies". Ms. Baker will be available on Community Day with posters and packets on the BOA project. The fire house bathroom toilet needs to be replaced and they are still dealing with drain issues. The drains will back up if the upstairs sink is used a lot or if we receive heavy rains.

CORRESPONDENCE LIST PROVIDED TO THE PUBLIC

MOTIONS AND RESOLUTIONS:

MOTION to accept with regret, the resignation of Edward Brabender effective August 31, 2018, due to his upcoming retirement, was made by Trustee Johnson, seconded by Trustee Cropper. ALL AYES, NO NAYS

MOTION to request bids for the purchase of two new Police Interceptor AWD Sedans, per specs provided by the Police Department, to be purchased with grant monies provided by State and Municipal Facilities Program Grant (SAM), was made by Trustee Johnson, seconded by Trustee Sagal. ALL AYES, NO NAYS

MOTION to accept with regret the resignation of Part-Time Police Officer Matthew Putnam effective July 7, 2018 was made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to apply for a designation of the Summit Lake and its watercourse Brownfield Opportunity Area to the Department of State was made by Trustee Ostrander, seconded by Trustee Sagal. ALL AYES, NO NAYS

MOTION to hire Damon Filli as a part-time Police Officer effective immediately was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

UNFINISHED/NEW BUSINESS:

Trustee Cropper had questions pertaining to the overpayments made by InSite Towers and whether the village can fight this situation. Attorney Fitzsimmons gave a few different options on how the village can proceed. The board also spoke about the LED street light conversion, however no decision was made on this issue as some of the board members had just received their information packets. The board also discussed a letter from a non-resident concerning Forest Lake. The board decided to deny access at this time. OIC Doyle addressed the board on the need for air conditioning in the police office. The extreme heat is damaging to the equipment. The board will look into having a wall unit installed. Richard Howard thanked attorney Fitzsimmons for his donation making the Elvis event a go next month.

MOTION to adjourn was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

Respectfully submitted,

Kimberly J. Simmons
Clerk/Treasurer