

**Regular Monthly Board Meeting
Monday September 10, 2018**

PRESENT: Mayor, Clarence Speed; Trustees, Doug Cropper, Barbara Sagal, Brian Johnson, Laurence Ostrander; Attorney Robert Fitzsimmons; Clerk/Treasurer Kimberly Simmons.

MOTION: to approve the minutes of the previous meeting was made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS.

MOTION: to approve the treasurer's report made by Trustee Cropper, seconded by Trustee Sagal. ALL AYES, NO NAYS.

MOTION: to approve payment of bills (General, Water, Sewer, Library, Trust & Agency, Summit Lake, and Health Care Deductible Abstract #4) made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

PUBLIC REQUESTS: None

ATTORNEY FITZSIMMONS: He first gave the board an update on the BOA, step 2 process and what they can expect in the coming months, he then spoke about the purchase of two new police cars and the grant process. The village will need to pay for the cars with a short term bond note; we will then be able to repay the bond when the grant funds are received. He will start the bonding process for this. He has also been busy on the InSite contract as well as drafting a revision on the law pertaining to Forest Lake. He has a resolution ready to sell the village owned property on Main Street if we receive a formal offer from the abutting property owner and he also updated the board on the Casivant properties and the new court order received.

CLERK/TREASURER REPORT: All normal office tasks and monthly reports have been completed. (Bank statements, accounts receivable, accounts payable, garbage sticker sales, notary services, etc.) The Office will be closed on Monday October 8th for Columbus Day, the regularly scheduled board meeting will be held on Tuesday October 9th (see Motions). Keys for Forest Lake have been checked out regularly. Summer Hours for the office are now over and we are back on normal hours. Water Turn-Off is scheduled for Wednesday, September 12th at noon; there are currently eleven properties still on the turn-off list. Just a little more work on the "Workplace Violence" needs to be done to bring us into compliance. We have corrected all of the items noted during the inspection that took place on June 19th, but need to do a little more work with descriptions, we are holding one more training session after tonight's board meeting. (I have received confirmation that two of the five items are good and I did meet with another representative last week about the remaining three items.) The Police have received bids for the purchase of two new police cars that will be purchased and "up-fitted" by a SAM grant. However, the village has to pay for all of this first and then we will be reimbursed by the grant. I have also been busy with the New York State Retirement System. They are still having training classes for their new "retirement online". I have successfully completed the "Silver" training and will have to complete the "Gold" training sometime this fall. We received two bids for the new fire siren and they were opened at noon by the mayor. The bids were as follows:

- All Specialties Company with a total bid of \$36,975.00
- CDE, Electric with a total bid price of \$17,900.00

The board has decided not to award the bid at this time and will revisit this at a later date.

POLICE REPORT: Given by OIC Doyle. A copy of the full report is available in the office for review. He reported that the cars are in and are being up-fitted; they are approximately two weeks out. The department has received notice that they have secured a \$150,000 grant for a new building. They need to turn in some paperwork, but before they can they need the board to commit to a location for the new building. The police department would like to see a new key for Forest Lake and the gate needs to be fixed. Trustee Johnson said the DPW will address the gate problem and the board has decided to go ahead with obtaining a new key.

LIBRARY REPORT: Given by Trustee Sagal, a copy of the full report is available for review in the office. They thanked the DPW staff for cleaning up weeds in the parking lot and patio area. They are waiting to hear from Philmont Holdings about a dead tree that is hanging over the property line. The summer reading program is almost complete; totals will be calculated by the end of the week to see if the kids or the adults win. Junk Band workshops had approximately 13 participants each night and about 35 people were in attendance for the ending performance/concert. They are discussing next year's grant proposal now and are considering a possible memory writing project. The Community Square Dance had only 50 attendees due to a severe thunderstorm. They would like to have this event again next year. The Art School of Columbia County held two workshops for children and teens and the Greene County Council on the Arts held a grant seminar. They are discussing hosting more of these workshops for both organizations. Total circulation is down from the same time period in 2017.

COMMUNITY CENTER: Given by Trustee Cropper, a copy of the full report is available in the office for review. The center continues to be used by the community. They are waiting to hear back from Amelia McClissac regarding starting the after school program again this year. The phone at the center is working again and the old refrigerator was moved out of the center and into the village hall. Thanks to the fire department for moving this and also to the DPW for taking care of the garden.

MAYOR SPEED: He reported signing all necessary papers and answering complaints.

TRUSTEE JOHNSON: He reported that the DPW/WA/SW departments have completed work on Highland Avenue by extending the curb and installing the new guardrail. The sewer plant mishap clean up is complete and the men are now getting ready for winter. He attended the library meeting with Trustee Sagal and Debra Gitterman. The library is willing to put a new car charging station in their parking lot. Now the board needs to decide which station they want.

TRUSTEE OSTRANDER: He reported receiving correspondence from Brian Keeler about a possible new firehouse. A meeting will be held on September 24th at 5:00 in Claverack to further discuss this possibility. He also attended a truck committee meeting. The fire trucks are getting old and they are exploring the possibility of taking two of their current trucks and selling them to get one new/used one. This will free up garage space. They need to get current values for the trucks and Chief Beaumont is looking into the cost of new or used trucks. Memorial Field has been mentioned as a possible site for a new firehouse, but there needs to be more research into this because of the history of the property. Trustee Ostrander then gave the fire company report, a copy of which is available in the office for review.

TRUSTEE SAGAL: She reported attending the library board meeting with Trustee Johnson.

TRUSTEE CROPPER: He reported checking village properties and researching the car charging station. He has spoken with a NYCOM lawyer as well as village attorney Fitzsimmons about changing the current law pertaining to Forest Lake. He attended the workshop meeting and toured the sewer plant looking at updating the lights. He has also spoken City Locksmith and he will change the lock for Forest Lake at no cost as long as we give him the old one. The new keys will not be able to be duplicated anywhere, hopefully avoiding and unauthorized access. He also recognized newly retired employee Edward Brabender.

CORRESPONDENCE LIST PROVIDED TO THE PUBLIC

MOTIONS AND RESOLUTIONS:

MOTION to appoint Clark Patterson Lee as the new Village Engineer for the rest of this fiscal year, upon completion of their merger with Morris Associates; was made by Trustee Johnson, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to spend up to \$85,000.00 for the purchase and "up-fitting" of two new 2019 Dodge Durango SSV police cars. Cars to be purchased from Main Motor Car per State Bid in the amount of \$54,096.58; radios installed per State Bid by Wells Communication Service in the amount of \$4,109.25 and up-fitting done by LaRosa's in the amount of \$11,596.21 per car. All monies spent will be reimbursed by a SAM grant; was made by Trustee Johnson, seconded by Trustee Cropper. ALL AYES, NO NAYS

MOTION to change the Regularly Scheduled Monthly Board Meetings from Monday October 8th to **Tuesday October 9th** due to the Columbus Day Holiday, and November 12th to **November 13th** due to the Veterans Day Holiday was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to put out for bid, the furnishing of No. 2 Fuel Oil, Service, and Maintenance for the Village of Philmont Municipal Building, Library and Community Center. Bids to be opened at the October 9th board meeting; was made by Trustee Sagal, seconded by Trustee Cropper. ALL AYES, NO NAYS

MOTION to reappoint Daniel Starr as a member of the Village of Philmont Library Board for a two year term to expire September 2020 was made by Trustee Sagal, 2nd by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to reappoint Nathaniel Drake as a member of the Village of Philmont Library Board of Trustees for a three year term to expire September 2021 was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to sponsor Cody D. Williams as Zone 14 Law Enforcement Academy recruit as submitted with all completing interviews, background checks and physical fitness tests; made by Trustee Ostrander, seconded by Trustee Sagal. ALL AYES, NO NAYS

MOTION to approve the membership of Stephen T Eggleston as an active member of the Philmont Volunteer Fire Company upon successful completion of Fire Fighter I School was made by Trustee Cropper, seconded by Trustee Sagal. ALL AYES, NO NAYS

MOTION to refer the BOA document to the Columbia County Planning Department for review was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

UNFINISHED/NEW BUSINESS: Julia Sedlock updated the board with plans for on the Nancy J. Brousseau Park. They will be working the entire upcoming weekend. The concrete wall is less stable than they originally thought and they are now rethinking the mural because of this.

Sally Baker asked the board if the fire company has looked into grant funds for a new vehicle. She and Trustee Ostrander spoke about the difficulty involved in writing a grant for this purpose and perhaps hiring someone to write a grant for them.

Julia Sedlock then spoke about a Community Pot Luck that Debra Gitterman is working on. They are looking for sponsors and co-sponsors for the event and asked the board if they would consider being a co-sponsor. They would like to get as many community groups as possible involved and have this be an ongoing event. She told the board that being a co-sponsor would mean nothing more than having your name on a flyer. The board agreed to be a co-sponsor.

With no further business before them a

MOTION to adjourn was made by Trustee Ostrander, seconded by Trustee Sagal. ALL AYES, NO NAYS

Respectfully submitted,

Kimberly J. Simmons
Clerk/Treasurer