

**Regular Monthly Board Meeting  
Tuesday November 13, 2018**

**PRESENT:** Mayor, Clarence Speed; Trustees, Doug Cropper, Barbara Sagal, Brian Johnson, Laurence Ostrander; Clerk/Treasurer Kimberly Simmons.

**MOTION:** to approve the minutes of the previous meeting was made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS.

**MOTION:** to approve the treasurer's report made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS.

**MOTION:** to approve payment of bills (General, Water, Sewer, Library, Trust & Agency, Summit Lake, and Health Care Deductible Abstract #6, Property Maintenance # 2, Equipment Reserve # 1) made by Trustee Cropper, seconded by Trustee Sagal. ALL AYES, NO NAYS

**PUBLIC REQUESTS:** Christine Vanderlan from the Columbia Land Conservancy gave a short informational presentation concerning a feasibility study for possible Rail Trail connection in Philmont. There are three different old rail beds around the area and the feasibility study will examine possibilities of creating a multi-use path accommodating walking, biking, and possibly equestrian use as well as cross country skiing, and snowshoeing. They will be holding informational and public input meetings early in 2019. An informational flyer is available in the village office for anyone looking for more information.

Mary Ann Chadwick spoke about the poor shape of the sidewalks on Prospect Street and asked the board if they could be fixed. She also noted that several water mains have no caps and these also pose a hazard. Mayor Speed agreed that the sidewalk needs to be repaired and he will have the department of public works look into things.

Debra Gitterman updated the board on the Clean Energy Grant the village applied for. The proposal has been submitted and will be considered this month. We should hear back in four to six weeks. Grant money will be used for an electric car charging station and new lighting at the sewer plant. We should be provided with a percentage up front and then reimbursed as projects are completed. Once everything is approved and official agreement will need to be signed by the mayor.

Margaret Hallisey spoke about icy conditions on Summit Street sidewalks because of the spray coming off the dam and she asked if a sign could be posted or perhaps a bucket of sand left in the area so pedestrians could sand the sidewalk. The mayor will look into this.

**ATTORNEY FITZSIMMONS:** No Report

**CLERK/TREASURER REPORT:** All normal office tasks have been completed. (Bank statements, accounts receivable, accounts payable, garbage sticker sales, billing, payroll, monthly reports etc.) Water termination letters went out today for those who still owe their July bills. Termination has been set for December 12<sup>th</sup> at noon. I have ordered and received the W-2's for the upcoming "end of the calendar year". All work has been completed for Workplace Violence Compliance. Sue Blodgett has been out for her follow up inspection and gave us the "all clear". No further documentation will be received. The office will be closed on Thursday and Friday November 22<sup>nd</sup> and 23<sup>rd</sup> for the Thanksgiving Holiday. We will reopen on Monday November 26<sup>th</sup>. Seven new Holiday Banners and hardware have been ordered and received per Mayor Speed. I spoke with Jason Browne from SCA (our water/sewer billing company) about the big increase in their yearly support. They have agreed to reduce our annual contribution to \$2,000 instead of the noted \$2,500. This is still double our current rate. We received the BAN for the purchase of the new Police Cars and the money has been moved into the Equipment Reserve Account. By putting the money into the Equipment Reserve Account it will be easier to keep track of the funds, all bills for the new police cars will be written out of the reserve account.

**POLICE REPORT:** Given by Officer Tkacy. A copy of the full report is available in the office for review. He noted the department will start handing out courtesy reminders to residents who are in violation of the overnight parking law which takes effect December 1<sup>st</sup>.

**LIBRARY REPORT:** Given by Trustee Sagal, a copy of the full report is available for review in the office. The new drop boxes are complete and ready for use. Thanks to the Friends of the Library for sponsoring the new boxes. The department of public works has been contacted about removal of the old box and plans are under way on how to use this new space. Thanks also go out to David Bolevice for hanging the "Smile you're on camera" sign above the new drop boxes. Amy Sheak from Coarc will be conducting monthly workshops on how to safely and effectively search and apply for jobs at the library the second Wednesday of the month beginning November 14<sup>th</sup> from 12:30-1:30 pm. Upcoming programs being looked into include Christmas caroling and an ornament workshop, dates to be determined. The Friends group is sponsoring the Dancing Hands Puppet Troupe who will be performing The Shoemaker and the Elves on Thursday, December 27 at 1 pm. A grant from the Hover Foundation has been received for the use of new computers for the computer room. Computer classes will eventually be available due to this support. Overall circulation has dropped considerably.

**COMMUNITY CENTER:** Given by Trustee Cropper, a copy of the full report is available in the office for review. The center continues to be used by the community. New exterior lights were installed and are working properly. The kitchen requires extra cleaning after private party groups. A new list of reminders will be posted. Free Columbia will be holding a program on November 24<sup>th</sup> at the center. The center is currently looking for a new Recreation Leader. Anyone interested in this position should contact director Veronezi. Director Veronezi has created a workplace violence prevention policy specific to the community center which needs to be reviewed and approved by the board; it is consistent with the Village's current policy.

**MAYOR SPEED:** He reported attending the Halloween party at the fire house. Very few were in attendance this year. The Mellenville fire company has expressed interest in joining Philmont next year. The mayor will be hanging the holiday banners soon and has a Community Day meeting Wednesday night. He attended a walk around with Trustees Cropper and Sagal and met with theatre people, he also had the pleasure of showing Trustee Sagal the Mill Pond. He also signed all necessary papers and checked on all complaints; he noted the clerk is keeping him updated regularly.

**TRUSTEE JOHNSON:** Reported the men have been busy picking up leaves with a skeleton crew as the department is down a man and others are taking time off. He noted all is well at the sewer plant. He has spoken with Nathaniel Williams about a draft lease on the warehouse, he had concerns and noted and they will be written into the lease; he would like the village to be able to review the lease every year.

**TRUSTEE OSTRANDER:** He attended a meeting with Katie Young from Penflex. He noted their fees are about four thousand dollars a year to manage the LOSAP for the village. Although he is comfortable with Penflex both he and Ms. Young think we could do better with a different group to manage this for us. Trustee Ostrander will gather information on this. He also attended a third meeting about the proposed new fire house with the Mellenville fire company and he sent our attorney some legal issues, however it looks like there is no reason why this joint venture cannot be done.

**TRUSTEE SAGAL:** She reported attending the Library board meeting. They seem to be having trouble dealing with some unruly youths and they are working on how best to control these situations. She reported a quiet month otherwise.

**TRUSTEE CROPPER:** He met the police at the college and got to personally thank Senator Marchione for the grant for our new police cars. He has asked the department of public works and the police department to write spec's on the surplus street sweeper and the old dodge police car. He is currently waiting for the police to get back to him. When we have these we should be able to sell both of these surplus vehicles. He attended the workshop meeting and set up the sound system for Halloween festivities. He will also be attending a Tier III Emergency Management Meeting this week.

#### **CORRESPONDENCE LIST PROVIDED TO THE PUBLIC**

#### **MOTIONS AND RESOLUTIONS:**

**MOTION** to hire Grant Prime as DA Court Night Clerk – Cashier at a rate of \$40.00/month per the recommendation of Judge Ingersoll; salary to be taken out of the regular court clerk funds; was made by Trustee Johnson, seconded by Trustee Cropper. ALL AYES, NO NAYS

**MOTION** to enforce the water turn off law with termination scheduled for December 12, 2018 for those still owing their July bills; was made by Trustee Sagal, 2<sup>nd</sup> by Trustee Cropper. ALL AYES, NO NAYS

**MOTION** to accept the Workplace Violence Prevention statement as written specific to the Community Center was made by Trustee Johnson, seconded by Trustee Sagal. ALL AYES, NO NAYS

#### **Resolution # 6 of 2018 SEQRA Lead Agency Declaration November 13, 2018**

At a regular meeting of the Village Board of Trustees for the Village of Philmont, Columbia County, New York, duly held on the 13<sup>th</sup> day of September 2018 at the Village Hall, Main Street, Philmont, New York, the following Resolution was proposed and seconded:

Resolution by: Trustee Sagal  
Seconded by: Trustee Ostrander

**WHEREAS:** 6 NYCRR Part 617 of the State Environmental Quality Review Act requires that a lead agency be established for conducting environmental review of all actions which may have a significant impact on the environment, and

**WHEREAS:** the lead agency shall be that local agency which has primary responsibility for approving and funding or carrying out the action, and

**WHEREAS:** Village of Philmont Village Board is considering the adoption of a Step Two Brownfield Opportunity Area Nomination for the Village of Philmont, and

**WHEREAS:** this is a Type 1 Action pursuant to the New York State Environmental Quality Review Act, (SEQRA) which requires review, and

**WHEREAS:** that the Village Board of the Village of Philmont did, on August 13, 2018, declare its intent to act as Lead Agency in Environmental Review for the proposed adoption of the Step Two Brownfield Opportunity Area Nomination, and having heard no objections from other involved agencies, *now therefore be it*

**RESOLVED:** that the Village of Philmont Village Board declares itself Lead Agency in Environmental Review for the proposed adoption of the Step Two Brownfield Opportunity Area Nomination.

Upon question of the foregoing Resolution, the following Philmont Village Board members voted "Aye" in favor of the Resolution:

Trustee Sagal;  
Trustee Ostrander  
Trustee Johnson;  
Trustee Cropper; and  
Mayor Speed.

The following Philmont Village Board Members voted "No" in opposition, thereto:

N/A; and  
N/A.

The Resolution having been approved by a majority of the Village Board, The same was declared duly adopted by the Mayor of the Village of Philmont.

Dated: November 13, 2018

Kimberly J. Simmons  
Kimberly J. Simmons  
Clerk/Treasurer  
Village of Philmont

**Resolution # 7 of 2018**  
**SEQRA Negative Declaration**  
**November 13, 2018**

At a regular meeting of the Village Board of Trustees for the Village of Philmont, Columbia County, New York, duly held on the 13<sup>th</sup> day of November 2018 at the Village Hall, Main Street, Philmont, New York, the following Resolution was proposed and seconded:

Resolution by; Trustee Sagal  
Seconded by; Trustee Ostrander

**WHEREAS:** Village of Philmont Village Board is considering the adoption of a Step Two Brownfield Opportunity Area Nomination for the Village of Philmont, and

**WHEREAS:** 6 NYCRR Part 617 of the State Environmental Quality Review Act requires that a lead agency be established for conducting environmental review of projects in accordance with local and state environmental law, and

**WHEREAS:** this is a Type 1 Action pursuant to the New York State Environmental Quality Review Act, (SEQRA) which requires review, and

**WHEREAS:** that the Village Board of the Village of Philmont did, on November 13, 2018, declare Lead Agency status in Environmental Review for the proposed adoption of the Village of Philmont Step Two Brownfield Opportunity Area Nomination, and

**WHEREAS:** that the Village Board has reviewed the Full Environmental Assessment Form prepared for this Action, *now therefore be it*

**RESOLVED:** that the Village Board finds that adoption of the Step Two Brownfield Opportunity Area Nomination will not have a significant impact on the environment and hereby issues a SEQRA Negative Declaration of Environmental Significance upon the above entitled Action.

Upon question of the foregoing Resolution, the following Philmont Village Board members voted "Aye" in favor of the Resolution:

Trustee Sagal;  
Trustee Ostrander;  
Trustee Johnson;  
Trustee Cropper; and  
Mayor Speed.

The following Philmont Village Board Members voted "No" in opposition, thereto:

N/A; and  
N/A.

The Resolution having been approved by a majority of the Village Board, The same was declared duly adopted by the Mayor of the Village of Philmont.

Dated: November 13, 2018

Kimberly J. Simmons  
Kimberly J. Simmons, Clerk/Treasurer,  
Village of Philmont

**Resolution # 8 of 2018**  
**Step Two Brownfield Opportunity Area (BOA) Nomination**  
**November 13, 2018**

At a regular meeting of the Village Board of Trustees for the Village of Philmont, Columbia County, New York, duly held on the 13th day of November 2018 at the Village Hall, Main Street, Philmont, New York, the following Resolution was proposed and seconded:

Resolution by; Trustee Ostrander  
Seconded by; Trustee Sagal

**WHEREAS:** A Step Two BOA Nomination, has been completed by the Elan Planning, Design, & Landscape Architecture, PLLC, with major input from the Philmont BOA Steering Committee, Village Board, Philmont Beautification, Inc., key community stakeholders, and an extensive public participation process; and

**WHEREAS:** A thorough analysis of existing conditions including current economic and market trends was conducted to identify key assets and opportunities to guide the reuse of strategic Brownfield sites that are catalysts for revitalization.; and

**WHEREAS:** A unified vision statement was developed by the BOA Steering Committee and reviewed by the public and Village Board to guide the development of goals and strategic recommendations: "Summit Lake and its Watercourse is an area of historic innovation that connects natural beauty, diversity and an entrepreneurial spirit. It is a place that fosters collaboration and partnerships for people to pursue healthy and active lives; a place that celebrates history, personal growth, and connection to our land and water resources, all with an eye to the future." and

**WHEREAS:** The Step Two BOA Nomination identified a list of priority action items and Village-wide recommendations to advance revitalization of the Village; and

**WHEREAS:** An Environmental Review of the adoption of the Step Two BOA Nomination has been completed by the Village of Philmont Village Board in accordance with the New York State Environmental Quality Review Act (SEQRA). The Village Board resolved on **November 13, 2018**, that the adoption of the Step Two BOA Nomination would not have a significant impact on the environment and therefore issued a SEQRA Negative Declaration of Environmental Significance on the adoption of the Nomination, now therefore be it

**RESOLVED:** The Village Board of Philmont hereby adopts in its entirety the content of The Summit Lake and its Watercourse: Step Two BOA Nomination.

Upon question of the foregoing Resolution, the following Philmont Village Board members voted "Aye" in favor of the Resolution:

Trustee Ostrander;                      Trustee Sagal;  
Trustee Johnson;                      Trustee Cropper; and  
Mayor Speed;

The following Philmont Village Board Members voted "No" in opposition, thereto:

N/A; and                      N/A.

The Resolution having been approved by a majority of the Village Board, The same was declared duly adopted by the Mayor of the Village of Philmont.

Dated: November 13, 2018

*Kimberly J. Simmons*

Kimberly J. Simmons, Clerk/Treasurer, Village of Philmont

**UNFINISHED/NEW BUSINESS** Trustee Ostrander inquired about what the plans are for the "old, new" police car (the Explorer the village purchased last year) now that we have two new ones. The fire company is in need of a new fire police vehicle, the one they are currently using is not working and they would like to replace it with that car.

With no further business before them a

**MOTION** to adjourn in memory of Dave Carl was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

Respectfully submitted,

Kimberly J. Simmons  
Clerk/Treasurer