

**Regular Monthly Board Meeting
Monday December 10, 2018**

PRESENT: Mayor, Clarence Speed; Trustees, Doug Cropper, Brian Johnson, Laurence Ostrander; Attorney Robert Fitzsimmons; Clerk/Treasurer Kimberly Simmons.

MOTION: to approve the minutes of the previous meeting was made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS.

MOTION: to approve the treasurer's report made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS.

MOTION: to approve payment of bills (General, Water, Sewer, Library, Trust & Agency, Summit Lake, and Health Care Deductible Abstract #7) made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS

PUBLIC REQUESTS: There was lots of discussion from homeowners and tenants alike about the parking situation on lower Prospect Street. Lori Decker spoke at length about this situation including hardships her tenants face because of the Village's overnight parking law. Her husband wrote a letter to the board that was entered into correspondence with a few possible solutions. Tenant Emma Kisselbeck spoke about her car being damaged twice last year because parking away from home was not secure. She also spoke about the lack of safety walking from approved parking spaces to her home. Sidewalks are not shoveled in a timely manner, forcing her to walk in the road with her small children. She has also slipped and fallen on more than one occasion while walking home after parking her car in an approved spot. After much more discussion about alternate side parking, issuing parking permits and possible plowing problems, attorney Fitzsimmons will work on a Local Law change that will be site specific allowing for alternate side parking from 11 pm – 7 am that will be ready for the January meeting.

ATTORNEY FITZSIMMONS: He reported reviewing the Fire Company SAM Grant that will allow for upgrades to the men's restroom and the addition of a women's restroom and reported all seems fine for the mayor to sign. This grant is a reimbursement grant, meaning we will need to do the work first and then wait for reimbursement. He has also been working on a lease for Highfalls Theatre for the old warehouse on Canal Street. He has supplied the new owners of the old American Legion building with a counteroffer on the sale of property adjoining their property. He has not heard back from them to date.

CLERK/TREASURER REPORT: All normal office tasks have been completed. (Bank statements, accounts receivable, accounts payable, garbage sticker sales, billing, payroll, monthly reports etc.) Water termination has been set for December 12th at noon. The office will be closed on Monday and Tuesday December 24th and 25th for the Christmas Holiday. We will reopen on Wednesday December 26th. Courtesy reminders went out for anyone who still owes any village tax. I have received positive feedback and we have collected some of the outstanding taxes. Prospect Street parking has been a very popular topic this month and homeowner Mark Decker has given the board some possibilities to elevate the parking problem.

POLICE REPORT: Given by Sgt. Thomas. A copy of the full report is available in the office for review.

LIBRARY REPORT: Given by Trustee Ostrander. A copy of the full report is available for review in the office. The front drop boxes have been removed, thank you DPW staff. Thanks also go out to Terry Shedrick and Emerald McIsaac-O'Dowd for helping to decorate the library for the holidays. The annual children's ornament workshop took place on Saturday December 8th and they have received a lot of interest in this event. The "Friends" group is sponsoring the Dancing Hands Puppet Troupe on Thursday, December 27th at 1 pm. Director Farley and Claverack Library Director Thea Schoep will attend the Town of Claverack meeting to keep them updated on programs and outreach as well as to offer their help completing the 2020 Census. Each library has two committee members set to work on this project and she asks anyone to let her know if they would like to be involved. The Head Start Program in the Village has reached out to the library and they will be meeting early this month to discuss how they can work together. Starting in January Story Hour will be moved to Wednesday mornings at 11 am. The library is currently seeking an Assistant Director/Program Support Specialist. If anyone is interested in this position please contact Director Farley at the library.

COMMUNITY CENTER: Given by Trustee Cropper, a copy of the full report is available in the office for review. The heat pump has been repaired, the Christmas tree is up, and thanks to Trustee Cropper the gutters at the center were cleaned out. The center continues to be used by the community, with 145 in attendance for the month. Interest has been expressed by Jane Case, Home School Coordinator at Taconic Hills, in setting up an after school homework help time. Upcoming programs include CPR and First Aid and "A Stop the Bleed" workshop. Director Veronezi has interviewed a candidate for the afterschool program (see Motions).

MAYOR SPEED: He reported a busy month helping the Santa Claus Club moving gifts for their Breakfast with Santa and preparing for the parade Saturday. The new holiday banners are up and look nice.

TRUSTEE JOHNSON: He gave the DPW/WA/SW reports which are available in the office for review.

TRUSTEE OSTRANDER: He reported lots of correspondence with the BOA grant and Sally Baker. Papers are filed and all is on schedule. He also gave the fire company report, a copy of which is available in the office for review. The fire company has 12 members who will qualify for the new cancer coverage which will be effective January 1, 2019.

TRUSTEE SAGAL: On vacation, no report

TRUSTEE CROPPER: He attended a Tier III Emergency Mgt., and NYCOM meetings in Albany. Both events were well attended and informative. He learned that New York State has stock piles of emergency supplies that can be used in an emergency. He was present at the interview for a new afterschool programmer at the community center and found her to be a qualified candidate. He is working with NYMIR and Wright Insurance to provide a driver training course for village employees in the future. He also did some work at the community center.

CORRESPONDENCE LIST PROVIDED TO THE PUBLIC

MOTIONS AND RESOLUTIONS:

MOTION to open a new “Library Building Reserve Account” for the purpose of capital improvements for the library; was made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS

MOTION to accept the following slate of fire company officials as approved at a special meeting of the fire company, leaving the position of 2nd Lieutenant vacant until their annual elections;

- 1st Assistant Chief.....Brian Ostrander
- Captain.....Cody Mossman
- 1st Lieutenant.....Chuck Wagoner

was made by Trustee Johnson, seconded by Trustee Cropper. ALL AYES, NO NAYS

MOTION to hire Joanne McKay as Recreation Leader for the Community Center at the rate of \$11.10/hr. effective immediately was made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to authorize the Mayor to sign the Grant Disbursement Agreement with DASNY for the construction of a Women’s Restroom and Renovations to the Men’s Restroom in the Fire House, Project ID # 9616 (SAM grant), was made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS

UNFINISHED/NEW BUSINESS Trustee Cropper asked if the old police car is still broken. He would like to put both of the surplus vehicles out for bid together. Sgt. Thomas informed him the car was still in need of repair, he will follow up with our Officer – In - Charge.

Peter Johnson brought concerns to the board about the 2020 Census and the impact it will have on our community if everyone is not counted. The village has a large population that rent as opposed to own, and he’s concerned these people won’t respond to the census. According to Mr. Johnson the federal government will not be mailing out paper census forms nor will people be going house to house to count; this census will be an online event and he is concerned that everyone in the village may not have internet access to respond to the census. He would like to see leadership from our elected officials as well as civic organizations letting everyone know how important it is to be counted. Mayor Speed encouraged him to speak with our library staff as they are currently looking for interested persons to help with this.

With no further business before them a

MOTION to adjourn was made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

Respectfully submitted,

Kimberly J. Simmons
Clerk/Treasurer