

**Regular Monthly Board Meeting
Monday January 14, 2019**

PRESENT: Mayor, Clarence Speed; Trustees, Douglas Cropper, Barbara Sagal, Brian Johnson, Laurence Ostrander; Attorney Robert Fitzsimmons; Clerk/Treasurer Kimberly Simmons.

MOTION: to approve the minutes of the previous meeting was made by Trustee Ostrander, seconded by Trustee Sagal. ALL AYES, NO NAYS.

MOTION: to approve the treasurer's report made by Trustee Cropper, seconded by Trustee Sagal. ALL AYES, NO NAYS.

MOTION: to approve payment of bills (General, Water, Sewer, Library, Trust & Agency, Summit Lake, and Health Care Deductible Abstract #8, Equipment Reserve Abstract # 3) made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

PUBLIC REQUESTS: NONE

ATTORNEY FITZSIMMONS: He reported working with the building department on the Habitat for Humanity project, which is now ready to go to the Planning and/or Zoning Boards for variances as well as ongoing projects.

CLERK/TREASURER REPORT: All normal office tasks have been completed. (Bank statements, accounts receivable, accounts payable, garbage sticker sales, billing, payroll, monthly & quarterly reports etc.) W-2's have been completed and delivered to employees and the IRS. Water bills went out on December 31st and are due without penalty through the end of January. Village elections will be held on Tuesday March 19th. Petitions must be turned in between February 5th and the 13th. The office will be closed on Monday January 21st for the Martin Luther King Jr. holiday. AARP will be using the village hall for tax preparation, starting Monday February 4th and continuing through April 8th. I will begin work on our 2019-2020 budget soon and I am requesting proposed budgets from all departments at this time. The application and participation agreement for the new firefighter cancer benefit program has been signed by the mayor and returned to the program administrator. Basic coverage has been selected by the village.

POLICE REPORT: Given by Sgt. Thomas. A copy of the full report is available in the office for review. The department is requesting authorization to purchase six refurbished radios because their current radios are outdated and in disrepair. (See Motions)

LIBRARY REPORT: Given by Trustee Sagal, a copy of the full report is available in the office for review. The car charging station is coming along and the basic structure and wiring are in place. The cement pad is scheduled soon. Thanks to the Hover Foundation grant and volunteer Marty Miller the computers are ready in the computer lab; patrons have been excited with the new upgrade. Programs in December were popular with 40 children attending the ornament workshop and 50 in attendance for the puppet show. They are beginning a partnership with a company called Burbio. They offer a free service and will pull information off the website calendar and Face book events pages and add them to a collective site with others to let people know what's going on in the area. Head Start classroom visits are scheduled for the first and third Monday's of the month; children have begun to sign up for the 1000 books before kindergarten as well as for library cards. Soup sales will continue on Wednesday's for the rest of the month, they are still in need of soup donations, if you are interested in donating please contact director Farley. Deliveries are resuming to Pine Haven, they had stopped for a few months due to illness of the residents.

COMMUNITY CENTER: Given by Trustee Cropper, a copy of the full report is available in the office for review. Reorganization of the storage area and the addition of a new after school program employee Joanne McKay have been completed. (Welcome Joanne) The center now offers yoga classes on Saturday mornings starting at 9 am with instructor Jennifer Schmidt; cost is on a donation basis. The center continues to be used by the community. A craft workshop was held on December 8th and attendees had a good time making holiday decorations. A CPR workshop was also held on January 12th.

MAYOR SPEED: He reported judging the holiday lights and thanked the board for their donation and participation. He answered complaints and signed papers and also attended the Community Day Committee Meeting.

TRUSTEE JOHNSON: He gave the DPW/WA/SW reports which are available in the office for review. There is a big water leak on Summit Street. The owner has been notified and warned if it is not fixed immediately water service will be turned off. He has been working at the library on the car charging station as well as working on finding a new water/sewer plant operator.

TRUSTEE OSTRANDER: He gave the fire company report; a full copy of the report is available in the office for review. The fire company is looking to replace two of their old fire trucks with one. They have not been able to find a used truck that will fit in the bays so they are now looking at a new truck with an estimated cost of \$527,000 and are looking to the board for financing in 2019. He then reported he will be setting up a meeting with LOSAP representative Dave Rogers for early March and working with the new truck committee, and attending the Philmont/Mellenville consolidation meeting.

TRUSTEE SAGAL: Reported keeping up with correspondence, judging the holiday lights, and also noted a complaint about a water pipe on Prospect Street.

TRUSTEE CROPPER: Reported judging the holiday lights and congratulated Summit Street for the best lit street. He checked village properties, attended the Community Day Committee meeting, and handled an emergency at the community center where a smoke detector was going off during an event; he replaced the malfunctioning detector with a new one. He is working on a defensive driving class for employees and is working on a job description for a new water/sewer plant operator as our current employee will be retiring soon.

CORRESPONDENCE LIST PROVIDED TO THE PUBLIC

MOTIONS AND RESOLUTIONS:

MOTION to move \$3,771.93 from the General Fund, Tax Penalties, to the Property Maintenance Reserve Account; was made by Trustee Johnson, seconded by Trustee Sagal. ALL AYES, NO NAYS

MOTION to identify the Village Meeting Hall, located at the rear of 124 Main Street, Philmont, NY as the polling place for the Village Elections to be held on Tuesday March 19, 2019 with polls being open from 12:00 noon until 9:00 PM was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to appoint Kurt Basl, Karen Garafalo and Mary Potts as Election Inspectors for the March 19, 2019 Village Elections to be held in the Village Meeting Hall from 12:00 noon to 9:00 PM at the daily rate of \$120.00 each, was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to hire Laura S. Smith as DA Court Night Bench Clerk at the monthly rate of \$40.00/month, effective January 2019, at the request of Judge Ingersoll. Salary for this position will be taken as a reduction in the clerk's salary line; motion was made by Trustee Sagal, seconded by Trustee Cropper. ALL AYES, NO NAYS

MOTION to allow the Mayor to sign the Shared Services Agreement for 2019 with Columbia County Management Information Services for computer related services; was made by Trustee Cropper, seconded by Trustee Sagal. ALL AYES, NO NAYS

MOTION to host a NYMIR sponsored Defensive Driving Class in the Village Hall (dates to be determined) with the cost of employees attendance paid for by the village, was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to purchase 6 refurbished Motorola HT 1250 radios at a cost of \$2,750 to replace the police department's outdated radios was made by Trustee Johnson, seconded by Trustee Sagal. ALL AYES, NO NAYS

UNFINISHED/NEW BUSINESS

Jennifer Wheeler and Brian Curik asked about the parking situation on lower Prospect Street and wondered how long the trial period was going to last. Mayor Speed and Trustee Johnson both responded that we need to first see if the odd-even parking was going to work. We have not had any snow and Officer Thomas noted that three times last week the cars were not all parked on the same side. Trustee Johnson also noted that all cars should have a white paper on their dashboards with the property address clearly written on it.

Trustee Johnson asked Debra Gitterman about the grant money for the "Juice Bar" as the station is ready. She will check into it. He then spoke about the upcoming census and the need to make sure all of Philmont is counted. He has been speaking with our library director about using the library, but is afraid it is not private enough. Work on the census will begin in April, attorney Fitzsimmons noted that the town of Claverack will be using machines with dividers set up for privacy. After more discussion Trustee Johnson will again speak with library director Farley.

Trustee Johnson then spoke about the building inspector. He will need a new car this year and Trustee Johnson thought instead of the village needing to pay for ¼ of the car, perhaps we could offer the police car we purchased last year. Officer-In-Charge Doyle noted that he already has another police agency ready to buy the car when our new ones arrive. After discussion it was decided that the car would bring more money back to the village sold as a police car rather than having to strip all the police gear out of it.

With no further business before them a

MOTION to adjourn was made by Trustee Sagal, seconded by Trustee Cropper. ALL AYES, NO NAYS

Respectfully submitted,

Kimberly J. Simmons
Clerk/Treasurer