

**Regular Monthly Board Meeting  
Monday May 13, 2019**

**PRESENT:** Mayor, Clarence Speed; Trustees; Douglas Cropper, Barbara Sagal, Laurence Ostrander, Brian Johnson; Attorney Robert Fitzsimmons; Clerk/Treasurer Kimberly Simmons.

**MEETING RULES OF PROCEDURE WERE READ ALOUD**

**MOTION:** to approve the minutes of the previous meeting was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS.

**MOTION:** to approve the treasurer's report made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS.

**MOTION:** to approve payment of bills (General, Water, Sewer, Library, Trust & Agency, Summit Lake, and Health Care Deductible Abstract #12, Building Maintenance Reserve # 2) made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

**PUBLIC REQUESTS:** Dick Howard spoke on behalf of Fire Chief Mark Beaumont. The fire company would like to see if anything can be done with the current parking situation on Prospect Street, from Main to Church Streets. When cars are parked on both sides of the street, it makes the road too narrow for the fire trucks to pass.

Dave Siter asked the board if they would once again be open to help with the cost of fireworks for Community Day, and asked the Village to contribute \$2,400.00, as they have in years past. The board was okay with this request. (See Motions)

Henry Casivant Jr. informed the board he needs to install a new sewer line to his property on Summit Street. There was some discussion on permits, easements, and water lines. Trustee Johnson told him he needs to contact our water/sewer plant operator Michael Scheller for further guidance.

**ATTORNEY FITZSIMMONS:** He reported working on ongoing projects. Due to an abundance of public comments, Habitat for Humanity will be putting in a new application for two units on the Eagle Street property. He also has been working on the Canal Street RFP's; the board will each take home the proposals, score them and then bring them back to review at a later date, possible at their workshop meeting later this month. He has met with UPSEU on the upcoming change in health insurance and is also working on a social media policy for the village.

**CLERK/TREASURER REPORT:** All normal office tasks have been completed. (Bank statements, accounts receivable, accounts payable, garbage sticker sales, billing, payroll, monthly reports etc.) A reminder goes out to all departments to please watch any unnecessary spending for the rest of this fiscal year. The Village Office will be closed on Monday May 27<sup>th</sup> for Memorial Day. Summer hours will start and continue from Memorial Day through Labor Day. The office will be open Monday – Thursday from 8:00 – 2:30 and on Friday's from 8:00 – noon. The tentative tax roll has been completed and returned to Columbia County Real Property Tax Services for processing. The annual tax bills will be mailed out on May 31<sup>st</sup> and will be due without penalty by July 1<sup>st</sup>. Water turn-off letters went out today for those who still owe their January 2019 bills. Turn-off has been scheduled for June 12<sup>th</sup> at noon. I am preparing to close the books for the fiscal year end and will begin the annual report for the NYS Department of Audit and Control soon.

**POLICE REPORT:** Given by Officer Zobel. A copy of the full report is available in the office for review.

**LIBRARY REPORT:** Given by Trustee Sagal, a copy of the full report is available in the office for review. The bookshelves in the children's room are installed; thanks go out to Dave Bolevice for his work on this project. April break activities were highly successful with between 30 – 40 people attending each workshop. A patron offered to check on the piano being donated and advised against it. She was concerned that it is in need of repairs that may be costly. Spring clean up day is scheduled for Saturday May 18<sup>th</sup> from 10 – noon. Two new chairs are in the front room and they have received many compliments on them. The Free Summer Lunch Program has been confirmed through Hudson City School District for Wednesdays and Thursday's. The summer park program is looking into the possibility of walking kids up on Wednesdays for lunch and programs. They are still looking for anyone who may want to contribute to programs on Wednesdays, if you are interested please contact director Farley. They are also looking for anyone interested in teaching dance or fitness programs for kids. Starting this week, patrons will receive an automatic renewal on items they have checked out. An email will be sent out two days prior to their due date. This may affect their revenue for fines.

**COMMUNITY CENTER:** Given by Trustee Cropper, a copy of the full report is available in the office for review. The center continues to be utilized by area residents, with 193 total attendances for April. There is an invasion of wasps in the area that needs to be addressed. The basketball court will be cleaned and new lines will be painted on the surface. Trees have been identified for removal that are dead and dropping limbs. The flag needs to be replaced and the garden needs new mulch. Around the World Spring Camp was well attended with as many as 15 children in attendance. Another camp will run the last week of June, catered to home schooled children and those who attend the Hawthorne Valley School. Joanne McKay would like to run a sports program at the ball field this summer and she would also like to run a small groups sewing, soccer, and cooking lessons. The after school program learned about first aid from Mrs. Ostrander and a certified babysitting course will be offered in May. Director Veronezi attended the Columbia County Economic Development Corporation's annual meeting at Kozel's as well as NYMIR'S Discrimination and Harassment Complaint Investigation - Train the Trainer Seminar. A power point and materials were received and posters were given out to all departments to post from the Train the Trainer Seminar.

**SUMMIT LAKE AND ITS WATERCOURSE (BOA) REPORT:** Given by Sally Baker, a full copy of the report is available in the office for review. In January and February over 80 community members including the Mayor, Village Trustees, Planning and ZBA members, residents, and business owners attended two public presentations held in the Village Hall that outlined the next steps for the Summit Lake and Its Watercourse BOA economic development plan, which was officially adopted by the Village in November 2018. The presentations resulted in 39 community members signing up to join five Working Groups. A kick-off meeting for the Working Groups was held at the Library in March. On average, the groups have been meeting bi-weekly or monthly. If there are community members interested in joining a Working Group, please contact the Village Office. Philmont Beautification Inc. assembled a Request for Proposal for the Village to receive proposals for a long-term lease and restoration of the warehouse on Canal Street. Philmont Beautification Inc. also assembled a Preserve NY grant to hire a consultant for a historic resources survey in the village. A final inspection of 56 Main Street was completed by NY State Office of Parks, Recreation and Historic Preservation to evaluate historic designation. Cosmo Design produced an architectural drawing of the façade for potential restoration.

**MAYOR SPEED:** He reported attending a meeting about our upcoming health insurance change, the Columbia County Economic Development Breakfast at Kozel's, a banquet to swear in new fire company officers also held at Kozel's, the 50<sup>th</sup> surprise birthday celebration for our Officer in Charge, he also attended a Community Day meeting. He conducted the annual audit of Village Court Funds. He also met the new owner of 6 & 10 Main Street, and also attended the Emergency Management Tabletop meeting for the Summit Street Dam.

**TRUSTEE JOHNSON:** He first gave the DPW/WA/SW reports; full copies of these reports are available in the office for review. He has asked the Village engineer to look into installing steel plates on the bridge going into the sewer plant. Dave Siter, the replacement for our current DPW/WA/SW plant operator, has started and is working out well so far. We are still looking for a leak and after spending the day with NY Rural Water they think they may have it narrowed down to the Martindale Road. An inspection of the Ultra Violet Treatment System was not as informative as they had hoped.

**TRUSTEE OSTRANDER:** He gave the fire company report; a full copy of this report is available in the office for review. He noted that the Philmont Fire Company has the third highest call volume in the County. He noted speaking with Joanne McKay about a program at the ball field this summer. He attended one of the BOA Working Groups meetings and is in the process of scheduling a LOSAP meeting for some time next month.

**TRUSTEE SAGAL:** Reported attending the Library Board meeting. She and Trustee Cropper visited the DPW garage to welcome new employee Dave Siter. She is the Co-Chair of the BOA and met with Sally Baker. She also attended a union meeting regarding health insurance.

**TRUSTEE CROPPER:** He checked Village properties and all looks good. He attended the Community Day meeting, the Emergency Management Tabletop meeting for the dam, the public hearing with the zoning board for the Habitat project, the Columbia County Economic Development meeting as well as meeting with homeowners on Prospect Street about parking. He has worked on a Defensive Driving Class for Village employees. This now needs to be done online, and the village will reimburse the employee for the cost.

### **CORRESPONDENCE LIST PROVIDED TO THE PUBLIC**

#### **MOTIONS AND RESOLUTIONS:**

**MOTION** to move money within accounts as needed, was made by Trustee Ostrander, seconded by Trustee Johnson. ALL AYES, NO NAYS

**MOTION** to spend \$14,418.57 from the Building Maintenance Reserve Account for restroom work in the firehouse, was made by Trustee Ostrander, seconded by Trustee Sagal. ALL AYES, NO NAYS

**MOTION** to approve the membership of Mark Rowntree as an Active Member of the Philmont Volunteer Fire Company as requested, with Mr. Rowntree taking the next Fire Fighter I School when it's offered; was made by Trustee Ostrander, seconded by Trustee Sagal. ALL AYES, NO NAYS

**MOTION** to appoint Rain Whittaker to the Library Board of Trustees to fill the unexpired term of Daniel Starr, effective immediately was made by Trustee Sagal, seconded by Trustee Johnson. ALL AYES, NO NAYS

**MOTION** to accept with regret the resignation of Darryl Mossman as a member of the Philmont Planning Board effective immediately; was made by Trustee Sagal, seconded by Trustee Cropper. ALL AYES, NO NAYS.

**MOTION** to appoint Rick Kellerhouse as a member of the Philmont Planning Board (per recommendation of Robert Macfarlane, Board Chair) to fill the vacated seat of Darryl Mossman, effective immediately, was made by Trustee Sagal, seconded by Trustee Cropper. ALL AYES, NO NAYS

**MOTION** to take action against delinquent water users was made by Trustee Cropper, seconded by Trustee Sagal. ALL AYES, NO NAYS

**MOTION** to hold the end of the year meeting on Wednesday May 29<sup>th</sup> at noon in the village office for the sole purpose of paying end of the year bills was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

**MOTION** to deem the 2001 Ford EC3 Suburban Van (VIN # 1FDSS34F91HA72574, aka 47-74) as surplus and no longer needed for Village Business was made by Trustee Cropper, seconded by Trustee Sagal. ALL AYES, NO NAYS

**MOTION** to accept the resignation of Peter Rathjen as interim water/sewer plant operator, DPW foreman, effective March 24, 2019 was made by Trustee Johnson, seconded by Trustee Sagal. ALL AYES, NO NAYS

**MOTION** to accept with regret the resignation of Grant Prime as a member of the Village of Philmont Zoning Board effective April 26, 2019; made by Trustee Cropper, seconded by Trustee Sagal. ALL AYES, NO NAYS.

**MOTION** to allow the mayor to sign a month – to – month lease agreement for garage space for the new police cars with Haidee Johnson in the amount of \$100/month; made by Trustee Sagal, seconded by Trustee Johnson. ALL AYES, NO NAYS.

**MOTION** to declare that Mayor Speed has conducted the required examination of the Village of Philmont Justice Court records for FY 2017-2018; made by Trustee Ostrander, seconded by Trustee Sagal. ALL AYES, NO NAYS

**MOTION** to authorize \$2,400.00 for fireworks for Community Day was made by Trustee Johnson, seconded by Trustee Cropper. ALL AYES, NO NAYS

**UNFINISHED/NEW BUSINESS:** Trustee Ostrander asked for an update on the siren. Trustee Johnson noted the power isn't the same on the building as it is at the ball field. He will see if he can't get this moving forward once again.

**MOTION** to adjourn in memory of Carl Calvin was made by Trustee Sagal, seconded by Trustee Ostrander. ALL AYES, NO NAYS

Respectfully submitted,

Kimberly J. Simmons  
Clerk/Treasurer