

**Regular Monthly Board Meeting
Monday June 10, 2019**

PRESENT: Mayor, Clarence Speed; Trustees; Douglas Cropper, & Laurence Ostrander; Attorney Robert Fitzsimmons; Clerk/Treasurer Kimberly Simmons.

MEETING RULES OF PROCEDURE WERE READ ALOUD

MOTION: to approve the minutes of the previous meeting was made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS.

MOTION: to approve the treasurer's report made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS.

MOTION: to approve payment of bills (General, Water, Sewer, Library, Trust & Agency, Summit Lake, and Health Care Deductible Abstract #1) made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

AWARD OF THE REQUEST FOR PROPOSAL FOR THE CANAL STREET WAREHOUSE

The Village Board and Mayor have reviewed the Proposals for the warehouse building located on Canal Street and scored each proposal independently. After reviewing the scoring sheets the following

MOTION to accept the proposal from **FREE COLUMBIA** was made by Trustee Cropper and seconded by Trustee Ostrander. ALL AYES, NO NAYS

PUBLIC REQUESTS:

Henry Casivant inquired about his property located at 49 Summit Street. The property has been condemned by the building department and Mr. Casivant thought this issue had been resolved. Attorney Fitzsimmons cited specific laws that the property is in violation of and informed him that he needs to be working with our Building Inspector to rectify them. No one should be living in the house until all violations are lifted. Officer-In-Charge, Vernon Doyle, informed the board that the police department visited both the tenants and Mr. Casivant. They all are aware that the property should be vacated. After more discussion, Mr. Casivant will reach out to the building department in the morning.

Nathanial Williams thanked the board for accepting the proposal from Free Columbia and he looks forward to starting work.

ATTORNEY FITZSIMMONS: He reported working on ongoing projects. He has been busy with a Social Media Policy for the Village, working on the upcoming retirement of an employee and a contract with his replacement.

CLERK/TREASURER REPORT: All normal office tasks have been completed. (Bank statements, accounts receivable, accounts payable, garbage sticker sales, billing, payroll, monthly reports etc.) The Village Office will be closed on Thursday July 4th for Independence Day. Summer hours have started and will continue through Labor Day. The office will be open Monday – Thursday from 8:00 – 2:30 and on Friday's from 8:00 – noon. The annual tax bills were mailed out on May 31st and are due without penalty by July 1st. Water turn-off will take place on Wednesday June 12th at noon; there are currently 9 properties on the list. I am closing the books for the fiscal year end and will begin the annual report for the NYS Department of Audit and Control as soon as the books are done.

POLICE REPORT: Given by Officer-In-Charge Vernon Doyle. He noted a total of 32 calls for the month with 3 arrests and 14 traffic tickets issued with 26 warnings and 325 property checks. All officers have passed their annual firearms training and they are working with our insurance company on a recent claim of loss on some equipment. Trustee Ostrander asked if the department tags the doors when they do property checks. They do not. The new police cars have been uploaded and computers installed and they are just waiting on air cards. Trustee Cropper asked for a few pictures of the old car so we can try to sell them on Auctions International. OIC Doyle will have one of his officers send pictures in to the office.

LIBRARY REPORT: Given by Trustee Cropper, a copy of the full report is available in the office for review. Thanks to the DPW for replacing a flag and taking extra garbage away. Thanks also to Dave, Marcus, Jesse, Vash and Evan for helping clean the exterior and organizing the interior of the library. The Art School of Columbia County held a program with pre-k students, which included Head Start, on Wednesday June 5th. The children enjoyed it very much. Not only will the Library be offering the Free Lunch Summer Program this summer, they will also hold a Wednesday program on music and dance/movement for all; as well as a Thursday program on the Universe of Stories. As a launch party there will be a "Moonlight Walk around Summit Lake on Friday, June 14th. Participants will meet at the Community Center at 8:00 pm. Director Farley along with Claverack Library Director Thea, have visited teens at Taconic Hills, and will be going into the Hudson High School, to encourage more teens to join our Teen Battle of the Books Team. They will meet every Tuesday at 6:30 pm, alternating between the two libraries, beginning Tuesday June 11th in Philmont. They have attended a Census Meeting and found they are doing all things needed to prepare for the upcoming census. Director Farley has reached out to US Census Bureau representative Mario Garcia, whom she met at the census meeting and invited him to come to Community Day. His response is favorable. The library will be partnering to write a grant to catalog, organize and store their historical collection. They will eventually begin collecting patron's items and digitizing current and further items.

COMMUNITY CENTER: Given by Director Veronezi, a copy of the full report is available in the office for review. The center continues to be utilized by area residents and groups. The certified babysitting course is currently full and they have a waiting list. They will offer the course again in the fall. The Around the World Camp will take place under the direction of Susannah White later this month. The DPW has been working at the center cleaning things up and doing battle with the bees; great work so far and thanks to the crew.

SUMMIT LAKE AND its WATERCOURSE (BOA) REPORT: Given by Sally Baker, a full copy of the report is available in the office for review. An exciting and busy two months for the Summit Lake and Its Watercourse BOA. We are advancing nicely! The community based Working Groups have held regular meetings at least once a month, and in some cases, bi-weekly. The groups are now fully up to speed in understanding the BOA plan and the scope of work ahead to develop the plan into the next steps for state funding. Congratulations to all the Working Groups for their incredible dedication and enquiry helping to make the BOA come to life in the community. PBI held two meetings in April and May with the BOA Co-Chair Village Trustees, Larry Ostrander and Barbara Sagal to

discuss submitting a Village application for funding to the state to assist with the next steps for the BOA to produce architect and engineering working drawings for the Summit Lake waterfront, the park, playground, Community Center, the Canal Street parking lot, Elm Street, and to develop a watershed management plan aimed at restoring Summit Lake. PBI attended the opening workshop on May 1st for the NYS 2019 Consolidated Funding Application in Troy and also attended the CFA Workshop held at the College, and held meeting with the Columbia County Economic Development Corp to lend support to Philmont's CFA application. We are off to the races with an application in preparation to support Philmont's BOA continued progress. The CFA application is due July 26th. If awarded funds, Philmont will be informed in mid-December by the state.

MAYOR SPEED: He reported attending Memorial Day Ceremonies, helped put the banners up on Main Street, attended the End of Year meeting, and signed papers. He will be attending a Shared Services Meeting later this month.

TRUSTEE JOHNSON: No Report – On Vacation

TRUSTEE OSTRANDER: He attended a BOA working Group Meeting, the workshop meeting and has been busy with emails. He will be having a meeting with LOSAP next month. He also gave the DPW/WA/SW reports, copies of which are available in the office for review.

TRUSTEE SAGAL: Absent from meeting. Report sent in and read by Mayor Speed. She attended the Library Board meeting where they are busy discussing renovations and the library logo. She also attended the monthly meeting reviewing the BOA subgroups and Sally Baker gave a power point about the consolidated funding criteria. She has also been in contact with NYSEG representative about the next step the village needs to take for the LED Street light conversion. She attended the Memorial Day Parade and has tried to put together the registry for the tenant/landlord problems raised in the village but thinks there needs to be more discussion about this.

TRUSTEE CROPPER: He checked Village properties and all looks good. He attended meetings and Memorial Day festivities. Mark Beaumont gave the fire company report. They had 10 calls for the month with 7 EMS and 3 fire calls. They attended Memorial Day and Flag Day Parades. Chief Beaumont asked the board if they had decided if the company can accept the car from the Sheriff's Office. The board will let him know later tonight.

CORRESPONDENCE LIST PROVIDED TO THE PUBLIC

MOTIONS AND RESOLUTIONS:

MOTION to appoint Michael Pewtherer as a member of the Philmont Zoning Board to fill the vacated seat of Grant Prime, with his term ending March 1, 2020 effective immediately; was made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to approve the membership of Heath Iverson, Joshua Skelley, and Diane Schwartz as Support Firefighter Members as submitted by the Philmont Vol. Fire Company, was made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS

MOTION to allow the mayor to send a letter of request to the Town's of Claverack, Hillsdale, and Ghent asking them for letters of support to be included with the Village's Consolidated Funding Application; was made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to submit an application for funding through the NYS Consolidated Funding Application to the New York State Department of State Office of Planning, Development and Community Infrastructure Brownfield Opportunity Area Program for Pre-development Activities for the Summit Lake and Its Watercourse Nomination in partnership with PBInc. ; made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS

MOTION to accept with regret the resignation of part-time police officer Christopher Bleau effective June 9, 2019; made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to hire Cody Williams as a part-time police officer at the rate of \$16.50/hour, effective July 1, 2019; made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

UNFINISHED/NEW BUSINESS:

Trustee Ostrander spoke more about the situation at 49 Summit Street. Both tenants and landlord know the premises should be vacated and they are in violation of local laws by living there.

OIC Doyle noted more activity at Forest Lake and wanted to make sure everyone is in compliance and they are visiting legally. The department will tow any unauthorized vehicle.

Attorney Fitzsimmons read the draft Social Media Policy and questions were asked about policy and procedure, after which a

MOTION to adopt the Social Media Policy as read by Attorney Fitzsimmons was made by Trustee Ostrander and seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to authorize Julie Veronezi, Mark Beaumont, Toby Farley, Kim Simmons, Christine Speed, Vernon Doyle and Mayor Clarence Speed as administrators of Social Media Accounts was made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS

MOTION to adjourn was made by Trustee Ostrander, seconded by Trustee Cropper. ALL AYES, NO NAYS

Respectfully submitted,

Kimberly J. Simmons
Clerk/Treasurer