

**Regular Monthly Board Meeting
Monday September 9, 2019**

PRESENT: Mayor, Clarence Speed; Trustees; Douglas Cropper, Brian Johnson, Laurence Ostrander; Attorney Robert Fitzsimmons; Clerk/Treasurer Kimberly Simmons.

MEETING RULES OF PROCEDURE WERE READ ALOUD

MOTION: to approve the minutes of the previous meeting with the following corrections: Trustee Cropper's report; he also thanked Julie Veronezi for creating and staffing the Village table on Community Day; and MOTION to go into executive session to discuss the employment history and contract of a particular person; was made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS.

MOTION: to approve the treasurer's report made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS.

MOTION: to approve payment of bills (General, Water, Sewer, Library, Trust & Agency, Summit Lake, and Health Care Deductible Abstract #4) made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

PUBLIC REQUESTS:

A resident from Richardson's Hall asked the board for an update on problems previously brought to their attention about some unruly youths in the village. There was some discussion between the Mayor, Officer-In-Charge Vernon Doyle, Trustee Cropper and resident Debra Gitterman about steps that have already been taken, and action that can be taken both with the youth and their parents. Ms. Gitterman is interested in starting a Neighborhood Watch Program and will pursue this idea. Everyone involved with the discussion urged anyone who see's something to report it immediately, call the Sheriff's office or 911. They will dispatch the closest available unit, and time can make a difference.

Resident and Judge Ingersoll held a "Back to School" ice cream party for children at the library last week. It was well attended by area youth as well as some parents, other adults, and Village Police Officers. Everyone involved had a great time and they are hoping to continue this event on a regular basis.

A local business owner is concerned about some small Ziploc bags found in front of their store with drug residue inside. OIC Doyle recommends calling the police and letting them handle any of this type of material.

Patrick Doyle thanked building inspector Lee Heim for helping him with the code book. Water/sewer lines have been located on Canal Street with the help of Village employees. They have also been a big help with questions on cleaning the warehouse building and their support concerning this project.

Peter Johnson had a list of questions and suggestions regarding some Village issues.

ATTORNEY FITZSIMMONS: He reported working on a retirement agreement for a Village employee, reviewing an Order on Consent the Village received from the DEC, meeting with Code Enforcement Officer Lee Heim on a new "Rental Registry" and working on Bond Resolution for a new fire truck. He will also be preparing a Local Law for the Village to adopt a Cold War Veterans Exemption.

CLERK/TREASURER REPORT: All normal office tasks have been completed. (Bank statements, accounts receivable, accounts payable, garbage sticker sales, billing, payroll, monthly reports, etc.) Summer hours have ended and we have returned to normal office hours. We will be closed on Monday October 14th for Columbus Day, the October Board Meeting will be moved to Tuesday October 15th. Water Turn off will take place Wednesday, September 11th at noon. All the paperwork has been completed and returned to the State for reimbursement on both the Police and Fire Company SAM grants. Both have been forwarded for supervisor approval. The urinal in the men's room has been replaced and is now operating correctly. The men's room floor is in terrible shape and we need to get some quotes for new floors in the restrooms.

POLICE REPORT: Given by OIC Doyle, a copy of the full report is available in the office for review. He noted an upcoming meeting with the District Attorney's Office on new laws that will soon be taking effect. Trustee Cropper has a name and location of the owner of a boat that needs to be moved, he will speak directly with OIC Doyle after the meeting.

LIBRARY REPORT: Given by Library Board Trustee Faith Benson. A copy of the full report is available in the office for review. The library thanked the DPW for removing a broken tree branch from the front lawn. A staff meeting was held to address procedures in light of incidents that have occurred at the library lately. Thanks to all the staff and board members who attended the Village workshop meeting in August. They have replaced and added to their camera system and have gotten estimates for a new alarm system and additional camera(s) for the board. The summer reading challenge is not yet complete, but will end the middle of this month. John Brown will be performing Photosongs September 21st at 4 pm, and Story hour begins on September 12th at 11 am. Meditation will begin again on the 9th at 6 pm.

COMMUNITY CENTER: Given by Trustee Cropper, a copy of the full report is available in the office for review. The center continues to be used by area groups. The after-school program will resume this month on Tuesday's and Friday's from 3:30 – 5:00. Children in grades K through 6 invited to attend. Susannah White will be leading a workshop on Wednesdays in September and October that will culminate with a full puppet show at the library on October 30th at 5:30. Children ages 7 and up are welcome to participate. The DPW has completed some work at the center and director Veronezi thanked them for the fine work.

SUMMIT LAKE AND ITS WATERCOURSE (BOA) REPORT: Given by Sally Baker, a full copy of the report is available in the office for review. The month of August advanced the Summit Lake and Its Watercourse recommendation to create a Historic Mill District as recommended in the Comprehensive Plan. The recommendation is now being advanced through a grant awarded to PBI from Preserve New York that will assist with the cost to hire and conduct a village-wide Cultural Resource Survey of approx. 400 buildings aimed at assessing the potential of creating one or more historic districts in the village. A walking tour through the village was conducted with consultant Jessie Ravage, PBI, and the BOA Subarea 2 / Heritage Working Group in mid - August.

MAYOR SPEED: He reported a joint meeting with Trustee Cropper with the assessor's office. He has signed all necessary papers, answered complaints and has taken numerous phone - calls on various issues in the Village. He has had a meeting with the Columbia County Sheriff's office and once again urges anyone who see's suspicious activity to call 911 immediately.

TRUSTEE JOHNSON:He gave the DPW/WA/SW reports, copies of which are available in the office for review. We have found and repaired a few big water leaks and our daily consumption is now much lower. He told a story of a resident who reported that sometimes they would see water in their driveway and sometimes not. They finally reported this to our water department and a leak was found in the area. If you are having a similar situation please report it. Our men can come and investigate the situation and we will be able to fix problems before losing so much water. New employee David Siter has started school this month.

TRUSTEE OSTRANDER: He noted correspondence with Sally Baker regarding the BOA, attending the Workshop meeting and attending the Blood Drive at the Firehouse. He has also been working on the LOSAP program. He gave the fire company report, a full copy of which is available in the office for review. He noted a recent fire that was quickly responded to and put out with minimum damage to the house. He asked the mayor about the fire siren and was told to have the one from the ball field moved. He also noted that the sewer line is not draining and we need to get someone to look at this.

TRUSTEE SAGAL:Absent, No Report

TRUSTEE CROPPER:He reported checking Village properties. He has also noted drainage problems at the firehouse. He attended a training class held by the Comptroller's Office on the effectiveness of claims. From what he learned; the Village seems to be doing things correctly.He attended the workshop meeting and met with the mayor and assessor. He also spent some time at the Columbia County Fair in the fire building. He had a good time and enjoyed himself. He thanked Dick Howard for all the work he does on this.

CORRESPONDENCE LIST PROVIDED TO THE PUBLIC

MOTIONS AND RESOLUTIONS:

MOTIONto hire Vonda Teaney as the Village Court Clerk at a salary of \$12,000.00 a year, effective November 1, 2019; was made byTrustee Cropper, seconded by TrusteeOstrander. ALL AYES, NO NAYS

MOTION to **change the Regularly Scheduled Monthly Board Meetings** for **October and November** from Monday October 14th to **Tuesday October 15th** due to the Columbus Day Holiday, and Monday November 11th to Tuesday **November 12th** due to the Veterans Day Holiday; made by Trustee Johnson, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to put out for bid, the furnishing of No. 2 Fuel Oil, Service, and Maintenance for the Village of Philmont Municipal Building, Library and Community Center. Bids to be opened at the October 15th board meeting; made byTrustee Cropper, seconded by Trustee Johnson. ALL AYES, NO NAYS

MOTION to reappoint Faith Benson as a member of the Village of Philmont Library Board of Trustees for a five (5) year term, to expire October 1, 2024; made by Trustee Johnson, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to reappoint David Bolevice as a member of the Village of Philmont Library Board of Trustees for a four (4) year term, to expire October 1, 2023; made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to authorize the Village to enter the Order on Consent (R4-2019-019-53) from the New York State Department of Environmental Conservation regarding herbicide and pesticide application was made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to hire William Michael as a part-time Police Officer with Office Michael current on all certifications was made by Trustee Cropper, seconded by Trustee Ostrander. ALL AYES, NO NAYS

MOTION to authorize signature with regards to the UPSEU Memorandum of Agreement with retiring employee Michael Scheller was made by Trustee Johnson, seconded by Trustee Cropper. ALL AYES, NO NAYS

UNFINISHED/NEW BUSINESS:

Trustee Cropper asked about the NYSERDA grant and when we will be able to start work on these projects. Debra Gitterman will reach out and get an answer on this. She then asked if it would be possible to have something listed on our website notifying residents when herbicide/pesticide applications will take place. She was informed that we have not done this in the past, but will in the future. There was also talk about having one of our employees certified, or just hiring out for this work in the future. Peter Johnson then asked about the Rental Registry. Attorney Fitzsimmons reminded him he reported on this during his report. A local law is forthcoming and once a draft is ready, he will receive one.

At this time a **MOTION** to go into executive session to discuss potential litigation was made by Trustee Cropper and seconded by Trustee Ostrander. ALL AYES, NO NAYS

The board convened to the Village Office where lengthy discussion was had before a **MOTION** to come out of executive session was made by Trustee Ostrander, seconded by Trustee Johnson. ALL AYES, NO NAYS

MOTION to adjourn was made by TrusteeOstrander, seconded by TrusteeJohnson.ALL AYES, NO NAYS

Respectfully submitted,

Kimberly J. Simmons
Clerk/Treasurer