

**Regular Monthly Board Meeting
Monday August 10, 2020**

Present Mayor Clarence Speed, Trustees Doug Cropper, Barbara Sagal, Brian Johnson, Larry Ostrander, Clerk/Treasurer Carol Pickens, David Siter DPW Superintendent, Attorney Robert Fitzsimmons, Members of the Public Debra Gitterman, Michael Seserman, Peter Johnson.

Motion to approve the minutes from the 07-13-20 Board Meeting made by Trustee: Doug Cropper, 2nd by Trustee: Barbara Sagal. All Ayes, No Nays

Motion to approve the Treasurer's Report made by Trustee: Barbara Sagal Cropper, 2nd by Trustee: Doug Cropper. All Ayes, No Nays.

Motion to approve the payment of bills (General, Water, Sewer, Library, T&A, & Health Care Deductible) from the August 10th, 2020 Abstract made by Trustee: Barbara Sagal, 2nd by Trustee: Larry Ostrander. All Ayes, No Nays

Motion to approve hiring Monte Jennings as a part-time employee for the Community Center made by Trustee: Doug Cropper, 2nd by Trustee: Larry Ostrander. All Ayes, No Nays

Motion to approve a budget line transfer in the General Fund of \$25,000 from 19104 Unallocated Insurance to 16202 Building Capital & Equipment for the purchase of the Fire Pump House made by Trustee: Brain Johnson, 2nd by Trustee: Doug Cropper. All Ayes, No Nays

Motion to approve the Short Environmental Assessment Form for Proposed Local Law #1 of 2020 made by Trustee: Doug Cropper, 2nd by Trustee: Larry Ostrander. All Ayes, No Nays

Motion to approve Local Law #1 of 2020 to Amend Chapter 57, Article III of the Code of the Village of Philmont in regard to Tenancy Certificates of Occupancy made by Trustee: Brian Johnson, 2nd by Trustee: Barbara Sagal. One Nay made by Trustee: Doug Cropper.

PUBLIC REQUESTS:

Debra Gitterman and Peter Johnson both addressed the board in regards to the 2020 Census and asked for the Village of Philmont's help in encouraging the residents to complete the census.

Debra Gitterman addressed the board about a proposed sign restriction for the Village of Philmont and inquired if the Village Police Force had developed a plan for the 'New York State Police Reform and Reinvention Collaborative' All correspondence brought in by Ms. Gitterman can be found at the Village office.

Attorney Fitzsimmons: No Report

Clerk/Treasurer Report— given by: Carol Pickens

The office continues to work with Bob Patterson twice a week. He has completed the Annual Updated Document (AUD) for last fiscal year. He has been working in conjunction with Hudson Valley Resource Group on employee retirement and continues to provide budget to actual reports for the board. Annual Village tax bills now late with a 6% penalty due. The village office will continue with summer hours 8:00am-2pm Monday thru Thursday and 8:00am-12:00pm on Fridays thru Labor Day. All monthly employees are encouraged to check with their tax preparers to see if they need to fill out a new W-4 form for their federal taxes. Hudson Valley Resource Group has informed us due to the federal tax law change employee's may not have enough

being taken out of their pay to get the refunds they have received in the past. All deposit and payables are now being handled by the clerk where they had been a shared responsibility with Bob Patterson. Anyone with any questions concerning their water billing should contact the clerk at the office.

Police Report – None

Library Report – given by: Carol Pickens

Building: Thank you to Susan Montague has been clearing weeds making our hedges & grounds beautiful. The neighbors dead tree lost another branch into our parking lot again. Thanks to the DPW for clearing in and staff for making a sign to warn patrons not to park there.

Services: We have been approved for a \$1000 adult literacy grant through Mid-Hudson Library System. We are partnering with Columbia-Greene Community College and Claverack Library to provide at least one job skill workshop for up to 25 participants (they will repeat the workshop to reach 25 students). An application has also been submitted to the Hover Foundation for the benefit of this program as well. We are asking for \$3500 in additional support to hold at least one more workshop, purchase a charging locker to hold 5 Chromebooks and hotspots to loan out to participants in the program. Each participant will also receive a flash drive to hold important documents needed for their job search.

I have applied for the library to be considered as a test site for a program called the Resiliency Hub through a group called the Boat Builders. This program would involve us having monthly programs regarding sustainability for the community. It will also involve starting a seed library and a tool library. We will find out if we have been chosen later in the month.

We are still being cautious about reopening the physical library to the public. Only one library in Columbia County has hours where patrons can go inside to browse or use computers. All other libraries in the county have agreed to wait a bit longer. We are waiting to see the school reopening plans and the success/pitfalls other libraries in the system have experienced. We also have a few physical issues in the building and staff scheduling to arrange.

Statistics: Compared to July of last year we have about 45% of the circulation. This in line with the stats from other libraries as well. For example, Chatham has about 43% of the circulation compared to July of last year. Claverack numbers are 65% of last year's circulation due to the visibility and location of the new library.

Grants and Donations: We received a check for \$2000 from the Children's Foundation of Columbia County. They generously doubled the amount we requested. We submitted the application for the construction grant. We will come back to the village board when the amount of matching funds needed for the structural work are clearer. Thank you for your patience and understanding as we navigate this process that is so new to us.

Community Center Report – None

Summit Lake & Its Watercourse (BOA) Report – Larry Ostrander

See Attached Report

Mayor Speed: Assisted the DPW Superintendent David Siter with washing and cleaning the water tower. Continually signing documents related to the Village.

Trustee Johnson: Presented the attached DPW Report

Trustee Sagal: No Report

Trustee Cropper: Reported on the vandalism at the Community Center.

Trustee Ostrander: Attended the LOSAP meeting and the village should be receiving \$6200 from the sale of salvaged vehicles.

CORRESPONDENCE WAS PROVIDED TO THE BOARD MEMBERS

Unfinished Business – The request for a Cat Law.

New Business - None

Motion to adjourn –made by Trustee: Larry Ostrander, 2nd by Trustee: Brian Johnson. All Ayes, No Nays.

Respectfully submitted,

Carol Pickens

A handwritten signature in cursive script that reads "Carol Pickens".

Clerk/Treasurer

Village of Philmont

SUMMIT LAKE AND ITS WATERCOURSE

Brownfield Opportunity Area (BOA) Nomination

Monthly Report

To: Village of Philmont

Period: July 2020

PROJECT BACKGROUND:

The Summit Lake and its Watercourse BOA is a revitalization project partnership between the Village of Philmont and PBI as Project Manager involving a community-based model resulting in high levels of community participation opportunities. The project area consists of 247 acres and places Summit Lake and its rich industrial history of innovative waterpower engineering, former mills, and remaining artifacts of the watercourse as significant historical assets and catalysts for area revitalization. Seventeen priority and catalyst sites have been identified for redevelopment such as the restoration of Summit Lake and the lakefront, lakeside parks, restoration of historic housing stock, the entry of the Harlem Valley Rail Trail and development of heritage trails, micro-hydro installations utilizing the watercourse, retail redevelopment, and revitalization projects to increase commercial and public amenities that will connect and integrate Summit Lake, the High Falls Conservation Area and Downtown.

REPORT SUMMARY:

PBI continued the preparation and edits of the draft RFP (Request for Proposals) including an extensive Appendix A containing BOA maps and project materials. Working Groups continued to meet, and PBI continued email communications with the project Co-Chairs Trustee Ostrander and Trustee Sagal.

Residents and business owners are welcome to join a Working Group and can sign up to participate in online Zoom meetings by contacting PBI at info@pbinc.org.

DETAIL NOTES

BOA Actions Accomplished: July

Work continued for the following scope

- a) Subarea 4 Working Group held online Zoom meetings to discuss the Philmont Rising LWRP Work Plan and upcoming RFP to address the Agawamuck Creek and Summit Lake watershed.
- b) Continuation by PBI and Subarea 2 Working Group to advance creating one or more historic districts in the village to advance the Historic & Cultural #3 recommendation of Summit Lake and Its Watercourse BOA Nomination – “Create a Historic Mill District as recommended in the 2002 Comprehensive Plan.”
- c) The Natural Resource Inventory started by the Hawthorne Valley Farmscape Ecology Program aimed at lands and habitats at the Creek inlet and around the shore edge of Summit Lake.
- d) SHPO building inventories research conducted for two BOA selected downtown commercial buildings. 120 Main (aka Bank), and 56 Main (Hopkins House aka Hilltop Hotel.) remain in progress including applications for Historic Preservation Tax-Credits in preparation and/or submitted to the State Historic Preservation Office, (SHPO.)

Project Working Groups

Subarea 1 – Summit Lake waterfront, playground, park, & Community Center. Group holds monthly meetings to discuss the BOA goals and objectives for these sites, looking at examples of waterfront and park designs in other communities, discussing how to improve the park, and how to redesign the Community Center and playground to better serve the community.

Subarea 4 – Summit Lake restoration, watershed management plan and connector trail to the proposed Harlem Valley Rail Trail. Group holds monthly meetings to continue to discuss the subarea including the topological challenges to locate a connector trail.

Subarea 2 / Heritage – Canal St. mill and parking lots, mill pond and watercourse artifacts, new proposed building for this area to support local trades, a Heritage trail, preservation and restoration of historic buildings. Group holds a monthly meeting that includes discussing the history of the village as an important contributor to the 20th Century mill industry in Columbia County.

Village of Philmont BOA Co-Chair Meetings:

A standing monthly meeting is held each month following the Village Board Meeting. The meeting Agendas include the monthly BOA report for Co-Chair review before the report is submitted to Village Trustees for inclusion in the monthly Board meeting. PBI attends the Co-Chair meeting which includes discretionary Working Groups representation when appropriate to support continuity and information for the Co-Chairs to provide oversight of the BOA project.

VILLAGE OF PHILMONT

AUG 2020 DPW REPORT

MOWING AND TRIMMING

CLEANED TREES FROM ROADS DUE TO STORMS

CLEANED CATCHBASIN TOPS

GARBAGE AND RECYCLING

GETTING READY TO REPLACE FENCE ON 18 ELM ST

REPAIRED ROOF ON COMM CNTR

VACATIONS ARE BEING TAKEN

REPLACED A FEW FLAGS

TK 22 IS AT BEN FUNKS BEING REPAIRED (COOLING SYSTEM)

CLEANED SHOP AND YARD

COLD PATCHED SOME HOLES

WATERING FLOWERS

WATER AND W/W REPORT

TOOK SAMPLES FOR DEC AND HEALTH DEPT

ALL PASSED



MOWING AND TRIMMING

BALDWIN HAULED 20000 GALS OF SLUDGE TO ALBANY

TOOK LEAD AND COPPER SAMPLES

CLORINATED PLANT FOR FILAMENTS

HAD DEC INSPECTION

HAD MAJOR PROBLEMS AT SEWER PLANT DUE TO
POWER FAILURES

RESET COMMUNICATION PROBLEM AT WELLS AND
WATER TOWER DUE TO STORMS

REPLACED BACKUP BATTERY AT PLANT FOR PHONE
DIALER