

Regular Monthly Board Meeting

Monday 09-14-20

Present Mayor Clarence Speed, Trustees Doug Cropper, Barbara Sagal, Brian Johnson, Larry Ostrander, Clerk/Treasurer Carol Pickens, DPW Superintendent Dave Siter, Members of the Public, Peter Johnson, Debra Gitterman and Michael Seserman.

Motion to approve the minutes from the 08-10-20 Board Meeting made by Trustee Doug Cropper, 2nd by Trustee Larry Ostrander. All Ayes, No Nays.

Motion to approve the Treasurer's Report made by Trustee Larry Ostrander, 2nd by Trustee Barbara Sagal. All Ayes, No Nays

Motion to approve the payment of bills (General, Water, Sewer, Library, T&A, & Health Care Deductible) from the August 26th Abstract & the September 10th made by Trustee Doug Cropper, 2nd by Trustee Brian Johnson All Ayes, No Nays.

Motion to accept Renee Dobert's resignation as Library Clerk at the Philmont Public Library with regret made by Trustee Doug Cropper, 2nd by Trustee Larry Ostrander. All Ayes, No Nays

Motion to approve the Philmont Vol. Fire Co. #1 new Company Officers and Line Officer made by Trustee Barbara Sagal rejected pending further information from the Fire Company. Trustee Sagal rescinded her motion.

Motion to approve the Tenancy Registry software for \$3719.90 quoted by Edmunds GovTech required by Local Law #1 of 2020 made by Trustee Brian Johnson, 2nd by Trustee Larry Ostrander. All Ayes, No Nays.

Motion to make a budget line transfer from A1325.2 Clerk/Treasurer Equipment to A3620.2 Building Inspector to cover the cost of the Tenancy Registry Software made by Trustee Brian Johnson, 2nd by Trustee Doug Cropper. All Ayes, No Nays.

Motion to approve a Rental Property registration fee of \$50.00 made by Trustee Barbara Sagal, 2nd by Trustee Doug Cropper. Trustee Larry Ostrander and Trustee Brian Johnson voted no. Member of the public Debra Gitterman expressed concern about some of the board being landlords and saw the fee as self-serving.

Motion carried by Mayor Clarence Speed.

Motion to change the regularly scheduled Monthly Board meeting from October 12th to Tuesday, October 13th due to the Columbus Day Holiday made by Trustee Brian Johnson, 2nd by Trustee Larry Ostrander. All Ayes, No Nays.

Motion to put out for bid the furnishing of #2 fuel, oil, service and maintenance for the Village of Philmont Municipal, Library and Community Center. Bids to be opened at the October 13th board meeting made by Trustee Brian Johnson, 2nd by Trustee Larry Ostrander. All Ayes, No Nays.

PUBLIC REQUESTS

Peter Johnson requested that the monthly Treasurer's Report be placed on the website and expressed concerns about people knowing about the election. He also requested an updated website with a calendar. Debra Gitterman wanted to know the progress of the Village Police Department's plan for the 'New York State Police Reform and Reinvention Collaborative' to make sure they were operating with complete transparency. She offered her assistance to Chief Vernon Doyle on the plan. She also expressed concern about one sign in the Village that was not compliant with the current sign law.

Michel Seserman expressed concern about the building inspector not having enough time to enforce the current zoning for signs.

Attorney Fitzsimmons – No Report

Clerk/Treasurer Report– given by Carol Pickens

The office has been continuing with the task of record retention of documents in the village office and getting prepared for the Village Election. The clerk has also done a summary of NYSEG bills for the past two years to track credits received by Monolith Solar Company and suggests that Rob Fitzsimmons review the contract signed by the Village to see if it can be broken. The deputy clerk has sent out past due notices to all Water/Sewer customers and Property owners in hopes of collecting past due amounts for Water/Sewer rents

and property taxes. The office would like to be able to charge penalty and turn off fees for Water/Sewer and have the customer prove they have been in a financial hardship as a result of COVID-19. The village office has resumed regular office hours of 8:00am – 2:30pm Monday thru Friday. Bob Patterson has offered to renegotiate his contract with the village because he feels the Clerk and Deputy Clerk are more than capable of handling the accounting required to manage the Village. We will be clearing up a few odds and ends to take care of the 2019-2020 year as far as payrolls being correct and the funds distribution since everything was paid out of the General Fund from January thru May 2020. See the attached budget to actual reports supplied by Bob Patterson and make sure they are correct.

Police Report – given by Vernon Doyle - see attached report

Library Report – given by Barbara Sagal

Building: The inside of the building is ready for reopening to limited patron use. Thanks to Dave Bolevice and all staff for doing the things needed to reopen safely including signage, moving of book stack and relocating computers and the circulation desk.

Services: We have been approved for a \$1000 adult literacy grant through Mid-Hudson Library System. We are partnering with Columbia-Greene Community College and Claverack Library to provide at least one job skill workshop for up to 25 participants (they will repeat the workshop to reach 25 students). An application has also been submitted to the Hover Foundation for the benefit of this program as well. We are asking for \$3500 in additional support to hold at least one more workshop, purchase a charging locker to hold 5 Chromebooks and hotspots to loan out to participants in the program. Each participant will also receive a flash drive to hold important documents needed for their job search. We are looking toward opening the library for browsing and computer use beginning September 14th. Several other libraries in the county will also be opening with the same week. Staff is on board to change hours on Mondays and Wednesday to stay open until 6pm. Library will be open from 1pm to 5:30-6 for pickup only giving staff time to clean. Thursdays and Saturdays will be open to patrons from 10:30-1:30. Two staff members will be on duty during open hours. Patrons will be limited to 30 minutes in the building. There will be a limit of 5 patrons in the library at a time and an additional 2 using the computers in the Cultural Center. We will be going to 3 deliveries a week rather than 5, due to cuts to the system and rising cost of delivery. Our new schedule will be deliveries on Mondays, Wednesdays and Fridays. I am not sure when this will begin, but my guess would be end of September. October 17th is the date of a NY State Library initiative called the Great Give Back. Patti has approached Everlasting Hope animal rescue to have an outdoor adoption day and collect pet food and supplies for the rescue for the month of October.

Grants and Donations: We submitted the application for the construction grant. There were some corrections and edits that were made and resubmitted. Thanks to everyone who participated in making this possible. Keep those fingers crossed and know that this will make all the next step that much less painful and easier.

Community Center Report – given by Doug Cropper

Facility: The center has been checked regularly during the month for security purposes. An incident at the center resulted in damage to the roof and the removal of a fuse from the heat pump. The vandalism was investigated by Philmont Police Department. Repairs have been made to the roof. The fuse was located and replaced. The gardens have been producing squash, zucchini, herbs and cabbage.

Staff: Monte Jennings was interviewed and hired to work on call as a center assistant. Staff hired in March was asked to complete all paper work by August 28 if they are planning to work this year. Sarah Jampol-Auerbach has been in contact with me but the other two individuals have not responded.

Programs: August 10 to 14 the Summit Lake Explorers Program took place at the center following all state guidelines. The Philmont Community Center, Cornell Cooperative Extension of Columbia and Greene Counties and a grant from Stewart's funded the program. Children learned about aquatic animals, water ecology and enjoyed a variety of related crafts and games. All state guidelines for health safety were followed during the program. Thanks to Anna Siobhan Harrod-McGrew and Monte Jennings for leading the program. In September the New York State Safe Boating Class will be held. It will take place on September 26th. The class

is now full and closed. The after-school program will resume in September following all safety protocols. I will meet Sarah to teach her all the safety protocols that must be followed.

Summit Lake & Its Watercourse (BOA) Report – given by Carol Pickens

PROJECT BACKGROUND: The Summit Lake and its Watercourse BOA is a revitalization project partnership between the Village of Philmont and PBI as Project Manager involving a community-based model resulting in high levels of community participation opportunities. The project area consists of 247 acres and places Summit Lake and its rich industrial history of innovative waterpower engineering, former mills, and remaining artifacts of the watercourse as significant historical assets and catalysts for area revitalization. Seventeen priority and catalyst sites have been identified for redevelopment such as the restoration of Summit Lake and the lakefront, lakeside parks, restoration of historic housing stock, the entry of the Harlem Valley Rail Trail and development of heritage trails, micro-hydro installations utilizing the watercourse, retail redevelopment, and revitalization projects to increase commercial and public amenities that will connect and integrate Summit Lake, the High Falls Conservation Area and Downtown.

REPORT SUMMARY:

Still waiting on grant contracts to be received from the state. PBI continued the preparation of the draft RFP (Request for Proposals) including an extensive Appendix A containing BOA maps and project materials. Working Groups continued to meet, and PBI continued email communications with the project Co-Chairs Trustee Ostrander and Trustee Sagal. Residents and business owners are welcome to join a Working Group and can sign up to participate in online Zoom meetings by contacting PBI at info@pbinc.org.

DETAIL NOTES

BOA Actions Accomplished:

Work continued for the following scope

- a) Subarea 4 Working Group continued discussions addressing the upcoming RFP for the Agawamuck Creek and Summit Lake watershed management plan.
- b) Continuation by PBI and Subarea 2 Working Group to advance creating one or more historic districts in the village to advance the Historic & Cultural #3 recommendation of Summit Lake and Its Watercourse BOA Nomination – “Create a Historic Mill District as recommended in the 2002 Comprehensive Plan.”
- c) The Natural Resource Inventory started by the Hawthorne Valley Farmscape Ecology Program aimed at lands and habitats at the Creek inlet and around the shore edge of Summit Lake.
- d) SHPO building inventories research conducted for two BOA selected downtown commercial buildings. 120 Main (aka Bank), and 56 Main (Hopkins House aka Hilltop Hotel.) remain in progress including applications for Historic Preservation Tax-Credits in preparation and/or submitted to the State Historic Preservation Office, (SHPO.)

Project Working Groups

Subarea 1 – Summit Lake waterfront, playground, park, & Community Center. Group holds monthly meetings to discuss the BOA goals and objectives for these sites, looking at examples of waterfront and park designs in other communities, discussing how to improve the park, and how to redesign the Community Center and playground to better serve the community.

Subarea 4 – Summit Lake restoration, watershed management plan and connector trail to the proposed Harlem Valley Rail Trail. Group holds monthly meetings to continue to discuss the subarea including the topological challenges to locate a connector trail.

Subarea 2 / Heritage – Canal St. mill and parking lots, mill pond and watercourse artifacts, new proposed building for this area to support local trades, a Heritage trail, preservation and restoration of historic buildings. Group holds a monthly meeting that includes discussing the history of the village as an important contributor to the 20th Century mill industry in Columbia County.

Village of Philmont BOA Co-Chair Meetings:

A standing monthly meeting is held each month following the Village Board Meeting. The meeting Agendas include the monthly BOA report for Co-Chair review before the report is submitted to Village Trustees for

inclusion in the monthly Board meeting. PBI attends the Co-Chair meeting which includes discretionary Working Groups representation when appropriate to support continuity and information for the Co-Chairs to provide oversight of the BOA project.

Mayor Speed – Met with Jake Fingers. Assisted with Brian Johnson repairing septic tanks. Answered numerous complaints. Assisted with the sewer treatment plant and fire truck inspections. Met with Free Colombia about growing up in Philmont.

Trustee Johnson – Gave the attached DPW report. Repaired the garbage truck and the need for a new lab for water testing to replace St. Peters Hospital. Expressed concerns about Pine Haven's plans for water/sewer service with the increase of beds.

Trustee Sagal – Reported on the progress of LED lighting in the Village

Trustee Cropper – Had conversations with John Mancini at NYCOM concerning Senate Bill 8251B concerning LOSAP's awarding five additional points per month during COVID-19. Assisted Debra Gitterman making placing signs around the village to inform people about the 2020 Census. Met with Vernon Doyle & Jeremy Huyck about cleaning up garbage around the park and gazebo.

Trustee Ostrander – Spoke with Katie Young at LOSAP concerning volunteers to be fully vested after 50 points and to be paid out by check. Wanted to know the progress of getting the police cameras working.

Resolution approving Senate Bill 8251B LOSAP to award affected volunteers up to 5 additional points per month Motion made by Trustee Doug Cropper, 2nd by Trustee Brian Johnson. All Ayes No Nays.

Motion to adjourn: made by Trustee: Brian Johnson, 2nd by Trustee Barbara Sagal. All Ayes, No Nays.

Respectfully submitted,

Carol Pickens



Clerk/Treasurer

Village of Philmont

Philmont Police Department Activity Report-August 2020

OFFICER	Calls For Service	Arrests	Assist Arrest	Property Checks	MV 104's	UTTs Issued	V&T Warnings	Parking Tickets
101-Doyle, V.	0	0	0	0	0	0	0	0
102-Huyck, J.	1	0	0	6	0	0	0	0
103-Thomas, P.	3	0	0	0	0	0	0	0
104-Tkacy, P.	0	0	0	0	0	0	0	0
105-Buchinsky, E.	0	0	0	0	0	0	0	0
106-Maisanbacher, R.	2	0	0	50	0	0	1	0
107-Willis, M.	7	0	0	35	0	0	0	0
108-Mayo, T.	0	0	0	0	0	0	0	0
109-Calcagno, P.	1	0	0	0	0	0	0	0
110-Straight, S.	3	0	0	32	0	0	0	0
111-Zobel, K.	6	1	0	26	0	0	5	0
112-Igoe, V.	0	0	0	0	0	0	0	0
113-Michael, W.	0	0	0	0	0	0	0	0
Monthly Total:	23	1	0	149	0	0	6	0
Year To Date Totals:	173	8	1	2398	2	26	55	10

**Only Primary Officer given credit for Activity
Willis 8-30

VILLAGE OF PHILMONT

SEPT 2020 DPW REPORT

~~THE~~ PACKER ON GARBAGE TRUCK REPAIRED FOR THE
TIME BEING

MOWING AND TRIMMING

THE COUNTY HELPED WITH GARBAGE 9/1

CLEANED UP AFTER A COUPLE STORMS

MEN ARE TAKING VACATIONS

COLD PATCHING POT HOLES

ALL VEHICLES PUT ON AUCTIONS INTERNATIONAL ARE
GONE

PAINTED AND CLEANED PAVILLION AT COMM CNTR

SEPT WATER AND W/W REPORT

TOOK SAMLPE FOR DEC AND HEALTH DEPT

ALL PASSED

RECIEVED NEW RETURN PUMP AND INSTALLING

HAVE A BROKEN SHAFT ON A MAIN SEWER PUMP

HARKINS IS TAKING APART TO REPAIR

BALDWIN HAULED 15000 GALS OF SLUDGE TO ALBANY

MOWING AND TRIMMING

READ WATER METERS WITH HELP FROM DPW

HAVING MOTOR REPAIRED FOR FIREPUMP STATION

LOOKING FOR NEW LAB AS BENDER LAB HAS CLOSED

SMITH CONTROL FIXING CONTROLS AT SUMMIT ST
LIFT STATION. AS OF NOW PUMPS MUST BE
MANUALLY TURNED ON TWICE A DAY

SPEEDS INSTALLED NEW FUELPUMP ON GENERATOR

WATER SHUT OFF AT ARLENE BUCKINGTONS DO TO
BROKEN LINE (BACK ON NOW)