

**VILLAGE OF PHILMONT  
HIGHWAY WORK PERMIT FOR NON-UTILITY WORK**

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*Application is here-by made for a Highway Work Permit.*

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

*Location of proposed work:* \_\_\_\_\_

*Requested duration from:* \_\_\_\_\_ 20\_\_\_\_, *thru* \_\_\_\_\_ 20\_\_\_\_,

*To apply to the operation(s) checked below:*

*Check type of operation:*

- Residential Driveway Construction
- Commercial Driveway/Roadway Construction – minor
- Commercial Driveway/Roadway Construction – major
- Residential Driveway Improvement
- Commercial Driveway/Roadway Improvement – minor
- Commercial Driveway/Roadway Improvement – major
- Beautifying ROW – (for civic groups only)
- Temporary Signe, Banners, Christmas Decorations
- Traffic Control Sign
- Warning & Entrance Signs
- Tree Work, (removal or planting)

*Work may be described briefly as follows:* \_\_\_\_\_

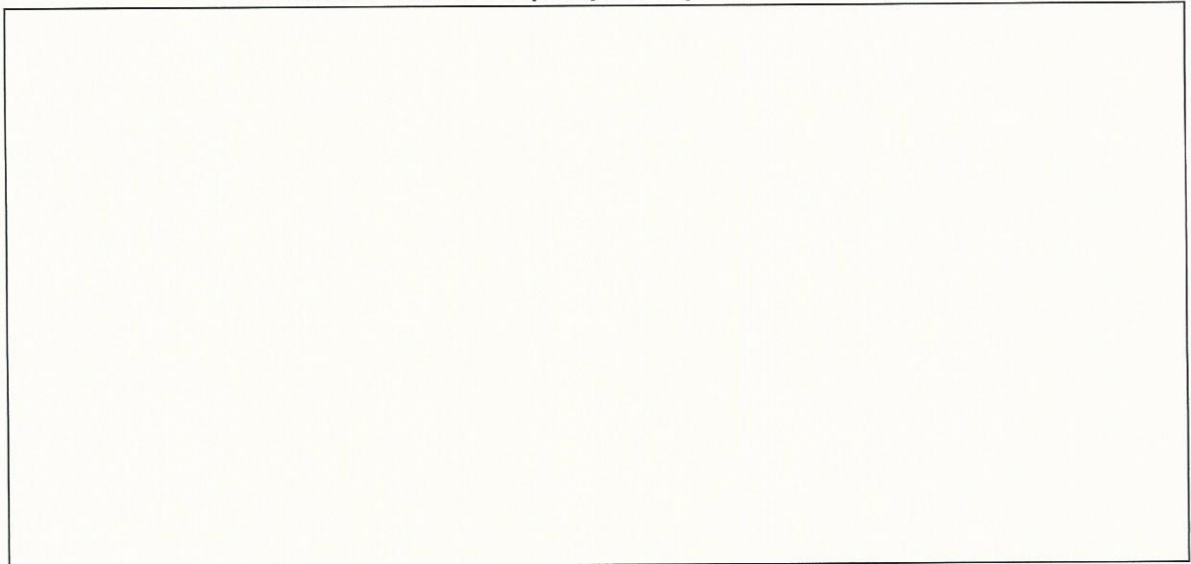
\_\_\_\_\_

\_\_\_\_\_

**General Setback Requirements:**

Where curb cuts are made for the construction of driveways, the entire curb section shall be removed and replaced with a curb of 1 inch reveal. The removal of only the raised portion of the curb and paving over the broken section shall not be allowed. Cut curb ends shall be tapered from full height to 1 inch above ground level in a distance of approximately two feet. Where drainage is carried along the curb, the driveway shall be constructed with a short upgrade to prevent runoff from spilling into private property. Details of a curb cut are shown on Figure 7.

**Sketch Plan of Property & Proposed Driveway**



***This Sketch Plan should include:***

1. The location and dimensions of existing highway pavement, curbs, guide rails, medians, sidewalks, utilities, traffic signs, signals, pavement markings, and right-of-way and property lines.
2. The necessary setback distances from existing roadways and adjoining properties as set forth in the Village of Philmont Driveway Ordinance.
3. The location of existing and/or proposed buildings on the property.
4. The proposed driveway location throughout the property.
5. The location of any existing or proposed drainage structures at the property.

**Applicants Signature:** \_\_\_\_\_

**Date :** \_\_\_\_\_, 20\_\_\_\_