PROJECT STATUS FORM

Recipient: Village of Philmont Contract #: C1001687

Project Title: Village of Philmont Rising

Date Prepared: 03/03/21 – modification of A/T dates

**** See guidelines for directions on completing this form ****

Component 1: Design Development Plans for Strategic Sites

Task #	Brief Task Description	Percent of Completion	A/T	Date of Completion	Task Accomplishments	Product Submitted to DOS
1	Project Initiation Meeting		T	10/31/21		
2	Project Advisory Committee		T	6/30/21		
3	Consultant Selection and Compliance with Procurement Requirements		T	03/31/22		
4	Draft Documents: Design Development Plans for Strategic Sites		T	03/31/23		
5	Environmental Quality Review		T	12/31/24		
6	Final Documents: Development Plans for Strategic Sites		T	9/30/23		
7	MWBE Reporting		T	12/31/24		
8	Project Status Reports		T	12/31/24		
9	Final Project Summary Report		T	12/31/24		

Component 2: Cultural Resource Survey

Task #	Brief Task Description	Percent of Completion	A/T	Date of Completion	Task Accomplishments	Product Submitted to DOS
1	Project Initiation Meeting		T	10/31/21		
2	Project Advisory Committee		T	06/30/21		
3	Consultant Selection and		T	04/30/20	Selection of Jessie Ravage CRS consultant. BOA partially funding an ongoing CRS project started in 2019.	

	Compliance with Procurement Requirements					
4	Draft Documents: Cultural Resource Survey		A	04/30/21	CRS DRAFT COMPLETED and submitted to DOS on 03/03/21 1 hard copy printed for VilgPhil BOA Co-Chair Vilg Trustees review – submitted 03/03/21	CRS report and CRIS entries Download link
5	Environmental Quality Review		T	12/31/24		
6	Final Documents: Cultural Resource Survey		T	06/30/21		
7	MWBE Reporting		T	12/31/24		
8	Project Status Reports		T	12/31/24		
9	Final Project Summary Report		T	12/31/24		

Component 3: Zoning and Property Updates

Task #	Brief Task Description	Percent of Completion	A/T	Date of Completion	Task Accomplishments	Product Submitted to DOS
1	Project Initiation Meeting		T	10/31/21		
2	Project Advisory Committee		T	6/30/21		
3	Consultant Selection and Compliance with Procurement Requirements		T	03/31/22		
4	Draft Documents: Zoning and Property Updates		T	10/31/23		
5	Environmental Quality Review		T	12/31/24		
6	Final Documents: Zoning and Property Updates		T	03/31/24		
7	MWBE Reporting		T	12/31/24		
8	Project Status Reports		T	12/31/24		
9	Final Project Summary Report		T	12/31/24		

Component 4: Environmental Testing

Task #	Brief Task Description	Percent of Completion	A/T	Date of Completion	Task Accomplishments	Product Submitted to DOS
1	Project Initiation Meeting		T	10/31/21		
2	Project Advisory Committee		T	6/30/21		
3	Consultant Selection and Compliance with Procurement Requirements		T	03/31/22		
4	Draft Documents: Environmental Testing		T	09/30/22		
5	Environmental Quality Review		T	12/31/24		
6	Final Documents: Environmental Testing		T	12/31/22		
7	MWBE Reporting		T	12/31/24		
8	Project Status Reports		T	12/31/24		
9	Final Project Summary Report		T	12/31/24		

Component 5: Marketing Strategies

Task #	Brief Task Description	Percent of Completion	A/T	Date of Completion	Task Accomplishments	Product Submitted to DOS
1	Project Initiation Meeting		T	10/31/21		
2	Project Advisory Committee		T	6/30/21		
3	Consultant Selection and Compliance with Procurement Requirements		T	04/30/20		
4	Draft Documents: Marketing Strategies		T	07/31/21		
5	Environmental Quality Review		T	12/31/24		
6	Final Documents: Marketing Strategies		T	10/31/24		
7	MWBE Reporting		T	12/31/24		
8	Project Status Reports		T	12/31/24		
9	Final Project Summary Report		T	12/31/24		

Indicate the MWBE goals for this contract, and the state-share amounts incurred to date by state-certified MWBE firms:

MBE Goal Amount:	15%	WBE Goal Amount:	15%
Incurred by MBE:		Incurred by WBE:	

Note: Any state-share MWBE costs paid to date should be entered in NYSCS to receive credit towards the MWBE goal.

Briefly explain how any remaining MWBE goals are expected to be achieved:

Describe work undertaken and advancements made since the previous status report:

If the project will not be complete by the current end date of the contract, provide an extension request, including a detailed justification and specific reasons for delay:

Describe any proposed amendment to the budget and/or work program of this contract:

Amended Project Status Report A/T dates to correspond to date of fully executed contract received by the Village of Philmont on 02/05/21.

Describe any issues or problems encountered during the current reporting period:

Person to contact if we have questions about the information provided on this form:

Name:	SALLY BAKER	Email Address:	info@pbinc.org
Title:	Project Management	Affiliation:	Philmont Beautification, Inc.
Phone:	518 672 7556	Fax:	N/A