

Virtual Meeting via PBI Zoom 7pm-8pm

Agenda

Organizational Meeting

- Time(TBD)
1. Welcome
 2. Housekeeping & updates
 - i. Review of Summary Notes – Project Initiation Meeting
 - ii. Any clarifications/items from previous meeting?
 - iii. Updates from Committee?
 3. Overview of project
 - i. Town's participation
 - ii. Selection of additional members to WAC
 - iii. Tentative project timeline
 - iv. Number & frequency of WAC meetings, and location(s)
 - v. Overview of drafting RFP to hire watershed consultant
 4. Discussion for project reference materials access for WAC members
 - i. Agawamuck Creek Watershed Management project web site
 - ii. Preferred Cloud storage
 5. Review of biological study – Hawthorne Farmscape Ecology
 - i. Irene Holak/DOS suggestion to use study for educational & outreach
 - ii. Committee comments
- Time(TBD)
6. Wrap up & next steps

Task 7 – 1st WAC Meeting

SUMMARY NOTES

DECEMBER 28, 2021

7:00PM-8:00PM

ZOOM / VIRTUAL

MEETING CALLED BY	Sally Baker, PBI, Project Management
ATTENDEES	See attached list

Agenda topics

DISCUSSION	Housekeeping & updates	
<p>WAC members had received & reviewed the Summary Notes from the Project Initiation Meeting held on 11/10/21. There were no additions required or questions. WAC members were made aware the Notes had been emailed to DOS and we are awaiting return – there may be DOS comments.</p>		
CONCLUSIONS	If DOS makes comments – PBI will send with Agenda for next meeting for WAC review.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
PBI to email Notes if DOS make comments.	Sally Baker	10 days before next WAC meeting.

DISCUSSION	Overview of Project	
<p>PBI outlined an overview of the watershed management project and suggested WAC members read the Upper Hudson River Watershed Management Plan as a good example of an intermunicipal watershed project – link URL was provided in the Zoom chat box. PBI outlined the towns have the opportunity to engage the watershed management plan to specifically bring attention to topics or interests of concern in the town’s watershed area. A map of the Columbia County sub-area watersheds was Zoom shared to view the boundaries of the Agawamuck Creek Watershed and the overlay of participating LWRP towns. PBI pointed out that sometimes, participants in a watershed management plan are reluctant to bring attention to what may be perceived as negative area of concern in the watershed plan – but that a watershed management plan is one of the ways to lay a plan to remediate areas of concern, and WAC members should, if possible, share that with their corresponding town boards. A good plan lays the path to seeking funding assistance for areas of concern as well as areas that could assist a town in revitalization projects in the watershed.</p>		
CONCLUSIONS	<p>David Lewis – representing the Town of Hillsdale, asked about the impact of environmental policies. PBI pointed to the NYS Coastal Policies being a good point of reference for an LWRP project.</p> <p>Discussion took place about additional WAC members and for the WAC to think about possible new additions to be considered. Perhaps there are water quality based orgs or businesses the towns are already involved with, that they would like to see involved.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
PBI will supply the pdf for the NYS Coastal Policies.	Sally Baker	10 days before next WAC meeting.

DISCUSSION	Overview of drafting RFP to hire watershed consultant.	
<p>PBI outlined a general approach to the RFP and referred WAC members to Task 3 of the Work Plan. WAC members will be involved in the drafting and selection process of the watershed consultant with the oversight of the DOS for every step of the process.</p>		
CONCLUSIONS	<p>General discussion resulted in an observation by David Lewis, representing Hillsdale, the project would likely require a biologist and an engineer. And that Hawthorne Valley Farm community should be involved in the project.</p>	

C1001662 – Agawamuck Creek Watershed Management Plan

	PBI asked WAC members what if any central concerns did they think or were aware of that already existed in the watershed. A round table was taken strongly demonstrating that conservation of the watershed was the top item of concern and interest and would involve looking at future land use policies and local zoning.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		
N/A		

DISCUSSION	Agawamuck project web site & preferred Cloud storage.	
	PBI outlined a web page currently exists for the project on the Village of Philmont web site and that all records of WAC meetings would be uploaded to the site as well as a new page for the project being added to the PBI web site. PBI asked is there was any Cloud storage the WAC preferred for documents for reference to the project. The decision was left to PBI's decision.	
CONCLUSIONS	PBI will set up a DropBox folder on the organizations DropBox.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Set up a DropBox folder for WAC reference materials	Sally Baker	10 days before next WAC meeting.

DISCUSSION	Hawthorne Farmscape Ecology Project – Site-specific Biological Report for Summit Lake & Adjacent Lands	
	PBI presented the report emailed to WAC members before the meeting for review and approval.	
CONCLUSIONS	David Lewis, representing Hillsdale, expressed his concerns about the limitations of the specified site and his wishes the report had been boarder in focus allowing for a full study of the Agawamuck Creek.	
	PBI added that the broader scope of the Creek could be included in the watershed Work Plan Task 9 leading to the Characterization Report of the watershed, and additionally the creek should be involved in Task 20 - Tracking and Monitoring pilot – a key component of the project.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		



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