

PROJECT STATUS FORM

Recipient: Village of Philmont Contract #: C1001662

Project Title: Agawamuck Creek Watershed Management Plan

Date Prepared: 06/30/2022

**** See guidelines for directions on completing this form ****

<u>Task #</u>	<u>Brief Task Description</u>	<u>Percent of Completion</u>	<u>A/T</u>	<u>Date of Completion</u>	<u>Task Accomplishments</u>	<u>Product Submitted to DOS</u>
1	Project Initiation Meeting	100%	A	01/31/22	Meeting held with participating towns & Village of Philmont on 11/10/21. Irene Holak hosted presentation & meeting. Towns of Claverack, Hillsdale, Austerlitz attended.	Draft of Summary Notes submitted 12/13/21 for review by Irene Holak.
2	Watershed Advisory Committee	100%	A	03/30/22	<p>Chair appointed by VilgPhil. Initial outreach to partnering towns and local orgs. Preparation of WACcommittee list.</p> <p>Update 01/13/22: WAC members representing Vilg Phil, & the 4 towns, Claverack, Hillsdale, Ghent, & Austerlitz responded to outreach. All attended Project Initiation Meeting, except Ghent due to local election in Nov – electing new Mayor. Will follow up in Jan. Additional outreach to CLC and Hudson Watershed orgs. Both orgs agreed to WAC participation. WAC solicitation continuing.</p> <p>Update 6/30/22: WAC formed with all participating towns. Active monthly meetings taking place. WAC will add additional members where appropriate for continuing timeframe of project.</p>	<p>List of persons representing towns provided.</p> <p>Email confirming CLC and HW orgs.</p> <p>Updated list of WAC members 3/2/22</p>
3	Procurement of Consultant (if applicable)	45%	T	08/31/22	<p>Finalized & executed Alliance Agreement & Grants Admin 9/5/21. Completed Compliance Certificate for PBI.</p> <p>Update 6/30/22: 1st DRAFT of RFP drafted & reviewed by WAC 5/22/to 6/22/22 with WAC comments.</p>	1 st DRAFT / RFP submitted 6/23/22
4	Consultant Selection and Compliance with Local Procurement Requirements	0%	T	07/30/22		

5	Subcontract Preparation and Execution	0%	T	11/30/22		
6	Preparation of Community Outreach/Participation Plan	5%	T	3/30/22	Review of examples of CPPs with Chair, and VilgPhil Co-Chairs.	
7	Project Advisory Committee Meetings	20%	T	1/31/24	4 meetings held by Project Management with WAC Chair. Review of WP & associated budget allocations to tasks with VilgPhil Co-Chairs. Update 01/13/22 : 1 st WAC meeting held 12/28/21. Next meeting scheduled for 1/31/22. Update 6/30/22 : WAC meetings held 1/31/22, 3/19/22, 5/4/22, 6/8/22.	Agenda of 1 st WAC meeting. Summary Notes for all WAC meetings held & list of attendees
8	Initial Vision and Watershed Goals	0%	T	12/31/22		
9	Description and Assessment of the Waterbodies and Watershed Resources	0%	T	03/31/23		
10	Conduct a Site-Specific Biological Survey Study and Literature Review	100%	T	6/23/22	Draft of NRI completed 3/25/21. DOS comments received 4/12/21 Review of DOS comments on NRI Draft 4/12/to4/21. Review of comments with DOS 4/30/ to 5/21/21. Reviewed DOS comments with consultant. Plan to finalize NRI by 09/01/21 for DOS final review. Updated 6/23/22 : WAC reviewed additional DOS comments and held 2 WAC meetings (5/28/ & 6/8/ to discuss response with WAC comments. WAC email communications 5/24-5/28 & draft of WAC comments to DOS comments. Task 10 – DOS proposed Amendment of Work Plan, including Task 10 reviewed by WAC with comments 5/22/-6/8/22. Final redline telephone conference with DOS for Work Plan Amendment – 6/29/22. Emailed WAC with approved Amendment of Work Plan 6/30/22.	Draft submitted to DOS 3/25/21. Revised final draft submitted 9/24/21 WAC response comments following review of DOS comments / submitted 6/23/22 Redline submitted with WAC comments 6/23/22.
11	Description and Assessment of the	0%		12/31/23		

	Ability of Local Laws and Programs to Implement Best Management Practices to Protect Water Quality		T			
12	Draft Watershed Characterization Report	0%	T	06/30/23		
13	First public participation/outreach meeting	0%	T	07/31/23		
14	Refinement of Vision and Watershed Goals	0%	T	08/31/23		
15	Final Watershed Characterization Report	0%	T	11/30/23		
16A	Watershed Management Recommendations and Objectives: Identify and Describe Management Strategies and Recommendations.	0%	T	10/30/23		
16B	Watershed Management Recommendations and Objectives: Prioritize Recommended Projects and Actions and Key to Map(s)	0%	T	01/30/23		
17	Second Public Participation/Outreach Meeting	0%	T	02/28/23		
18	Watershed Management Recommendations Report	0%	T	06/30/23		
19	Implementation Strategy and Schedule	0%	T	09/30/23		
20	Tracking and Monitoring	0%	T	10/31/23		
21	Draft Watershed Management Plan	0%	T	10/31/23		
22	Third Public Participation/Outreach Meeting	0%	T	11/30/23		
23	Final Watershed	0%		01/01/24		

Person to contact if we have questions about the information provided on this form:

Name:	<u>Sally Baker</u>	Email Address:	<u>info@pbinc.org</u>
Title:	<u>Project Management</u>	Affiliation:	<u>Philmont Beautification, Inc.</u>
Phone:	<u>518 697 0038</u>	Fax:	<u>N/A</u>