

**Village of Philmont**  
**Organizational Meeting**  
**Village Hall, 124 Main Street, Philmont, NY 12565**  
**April 10, 2023**  
**6:00 PM EDT**

**Agenda**

**ORGANIZATIONAL MEETING – VILLAGE OF PHILMONT**

The Organization Meeting was held with Mayor Brian Johnson presiding.

Call to Order:

PRESENT: Mayor Brian Johnson, Trustees, Jason Detzel, Doug Cropper, Debra Gitterman, Clarence Speed, and Clerk/Treasurer Jessica Thomas

**SWEARING IN CEREMONY** – Trustee Detzel and Trustee Speed are sworn in by\_\_\_\_\_.  
Mayor Johnson is sworn in by\_\_\_\_\_.

The Mayor appointed the following annual terms:

DEPUTY MAYOR: Douglas Cropper

POLICE OIC: Vernon Doyle

DEPUTY POLICE OIC: Keith Zobel

The following assignments were made by Mayor Johnson and a motion to accept these assignments.

(NOTE: The FIRST name is the CHAIRPERSON).

<u>DAILY OPERATIONS</u>	<u>CROPPER/Johnson</u>
<u>POLICE/COURTS</u>	<u>JOHNSON/Cropper</u>
<u>LIBRARY</u>	<u>DETZEL/Johnson</u>
<u>STREETS/SIDEWALKS</u>	<u>SPEED/Cropper</u>
<u>LIGHTING</u>	<u>GITTERMAN/Cropper</u>
<u>WATER/SEWER</u>	<u>JOHNSON/Cropper</u>
<u>COMMUNITY CENTER</u>	<u>CROPPER/Speed</u>
<u>DPW</u>	<u>JOHNSON/Cropper</u>
<u>FIRE LIASON</u>	<u>DETZEL/Speed</u>
<u>BLDGS/PROPERTIES</u>	<u>CROPPER/Johnson</u>
<u>INSURANCE</u>	<u>CROPPER/Gitterman</u>
<u>STATE/FEDERAL/HOUSING</u>	<u>DETZEL/Gitterman</u>
<u>FISCAL/BUDGET</u>	<u>THOMAS/Speed, C</u>
<u>ATTORNEY</u>	<u>ATTY. ROBERT FITZSIMMONS</u>
<u>CODE ENFORCEMENT OFFICER</u>	<u>LEE HEIM/ Elyse DeRuzzio/ Monte Jennings</u>
<u>BANK(S)</u>	<u>THE BANK OF GREENE COUNTY</u>
<u>REGISTRAR/LICENSING OFFICER</u>	<u>THOMAS/Speed, C</u>
<u>NEWSPAPER</u>	<u>REGISTER STAR (Alternate-Columbia Newspaper)</u>
<u>SOLID WASTE</u>	<u>JOHNSON/Speed</u>
<u>PARKS/RECREATION</u>	<u>DETZEL/Speed</u>
<u>VILLAGE ELECTRICIAN</u>	<u>LEGGETT ELECTRIC (as needed)</u>
<u>DPW-WATER/SEWER FOREMAN</u>	<u>CLIFFORD ALBRIGHT</u>
<u>CHIEF WATER/SEWER OPERATOR</u>	<u>DAVID SITER</u>
<u>FAIR HOUSING OFFICER</u>	<u>THOMAS/Speed, C</u>
<u>ECONOMIC DEVELOPMENT</u>	<u>DETZEL/Gitterman</u>

<u>ACTING JUDGE</u>	<u>GRANT PRIME</u>
<u>DEPUTY MAYOR</u>	<u>CROPPER</u>
<u>ASSESSMENT REVIEW</u>	<u>GITTERMAN/Johnson</u>
<u>COMPREHENSIVE PLAN</u>	<u>ROBIN ANDREWS/Gitterman</u>
<u>EMERGENCY MANAGEMENT</u>	<u>CROPPER/Speed</u>
<u>FOREST LAKE</u>	<u>CROPPER/Johnson</u>
<u>COMMUNITY DAY</u>	<u>GITTERMAN/Detzel</u>
<u>ZONING BOARD of APPEALS LIASON</u>	<u>DETZEL/Gitterman</u>
<u>PLANNING BOARD LIASON</u>	<u>GITTERMAN/Detzel</u>
<u>BOA GRANT</u>	<u>JOHNSON /Robert Macfarlane</u>
<u>CLIMATE SMART COMMUNITY DEVELOPMENT</u>	<u>JOHNSON/Gitterman</u>
<u>SHARED SERVICES</u>	<u>SPEED/Cropper</u>
<u>WEBSITE/COMMUNITCATITONS</u>	<u>GITTERMAN/Detzel</u>

**RESOLUTIONS:**

**WHEREAS** there is to be held during the coming official year:

1. Magistrates Meetings conducted by state/local associations
2. Village Officials meetings with state and local organizations.
3. Meetings for training sessions/schools for fiscal officers/Planning Zoning Officials
4. Conferences conducted by Conference of Mayors
5. Informational Training sessions for public works, sewer/water depts., planning zoning officials conducted by state and county associations and

**WHEREAS** it is determined by the Board of Trustees that attendance by Village Officials and/or employees at one or more of these meetings/conferences/schools benefits the municipality

**NOW THEREFORE BE IT RESOLVED** that the Village hereby authorizes the attendance of village officials/employees to attend the above-mentioned meetings/conferences schools and that this resolution take effect immediately

**RESOLVED** that the Village of Philmont monthly meetings of the Board of Trustees shall take place on the Second Monday of each month in the Village Hall at 7:00 PM and Workshops are to be held the 4<sup>th</sup> Wednesday of each month at 7:00 PM

**RESOLVED** that authorization of payment in advance of audit for such items as electric, phone, postage, payroll and similar bills of necessity is accepted

**RESOLVED** that mileage be paid officials for using their own cars for village business at \$.66/mile

**RESOLVED** that bonds for officials and employees continue at the same rate

**RESOLVED** that Library Board meetings will be held on the first Wednesday of each month.

**MOTION** that Village elections be set for the third Tuesday in March. (No Registration Day –Motion to use the Columbia County Voter Registration List for all future elections was adopted April 2, 2001)

**MOTION** to adopt Meeting Rules of Procedure.

**MOTION** to appoint Grant Prime as Acting Justice.

Adjournment \_\_\_\_\_

Respectfully Submitted

Jessica Thomas  
Clerk/Treasurer

**Village of Philmont  
Budget Hearing  
Village Hall, 124 Main Street, Philmont, NY 12565  
April 10, 2023**

**Agenda**

**ANNUAL BUDGET HEARING – VILLAGE OF PHILMONT**

Call to Order: \_\_\_\_\_ pm

**PRESENT:** Mayor Brian Johnson, Trustees, Jason Detzel, Doug Cropper, Debra Gitterman, Clarence Speed, and Clerk/Treasurer Jessica Thomas

Copies of the budget were made available to the public.

**Public Comment:**

The proposed tax rate change is 3.52%. The present rate is \$6.390583/1000 of assessed value. The proposed rate is \$6.615697/1000 of assessed value amounting to an overall \$.225114/1000 increase.

The sewer rate will be \$10.50/1000 gallons with a minimum of \$105.00 per unit per quarter, and the water rate will be \$5.50/1000 gallons with a minimum of \$55.00 per unit per quarter. A debt service charge of \$125 a year will be assessed for sewer. This will be broken into quarterly payments for a minimum of 4 years.

Outside water users will have their minimum usage decreased from 20,000 gallons to 10,000 gallons.

**MOTION** to adopt the budget for the 2023 – 2024 Fiscal Year as submitted

**Adjournment:** \_\_\_\_\_

Respectfully Submitted

Jessica Thomas  
Clerk/Treasurer