

## Regular Monthly Board Meeting

Date: January 8, 2024

**Present:** Mayor Brian Johnson, Trustees Doug Cropper, Clarence Speed, and Jason Detzel, Clerk/Treasurer Jessica Thomas, OIC Vernon Doyle

Pledge of Allegiance

Call to Order: 7:04 pm

**Motion:** to approve the minutes from the December 11th Board Meeting; made by Trustee Speed, 2<sup>nd</sup> by Trustee Cropper. All Ayes, No Nays

**Motion:** to approve the Budget to Actual Reports for the month of December; made by Trustee Detzel, 2<sup>nd</sup> by Trustee Speed. All Ayes, No Nays

**Motion:** to approve the payment of bills from the December 27th and January 8<sup>th</sup> Abstracts; made by Trustee Speed, 2<sup>nd</sup> by Trustee Detzel. All Ayes, No Nays

**Public Requests:** None

**Attorney Fitzsimmons:** He reports nothing new, just ongoing projects the Board is aware of.

**Clerk/Treasurer Report:** Water/Sewer bills were mailed out on December 29<sup>th</sup> and are due by January 31<sup>st</sup> without penalty. Village elections will be held on March 19<sup>th</sup>. Nomination Petitions are available in the office for pick up. Complied all of the paperwork and submitted the agreement for the CDBG grant. Scheduled all classes, lodging, and materials for Alan Graziano for sewer classes. We had a large volume of UDIG tickets. Communications and research for Columbia County 911 regarding the legal name of Lake Drive. Worked with John Mineaux regarding finalizing the bond. Coordinated the order of the door and windows for the Community Center and coordinated with the contractor for Herrington purchase access. Multiple final reading and tax searches. Had multiple correspondence and documentation with Assistant CEO DeRuzzio regarding landlord violations. Complied bills for gas and diesel at the request of Tom Paino. Worked with Steven Grimm to update netDMR certification for reporting. Complied information for a large FOIL request. The Office will be closed on Monday, January 15<sup>th</sup> in observance of Martin Luther King Jr. Day

**Library Report:** Given by Trustee Detzel, as submitted by Director Farley. A full copy of the report is available in the office for review or upon request. **Services** Ongoing programs: **senior lunch and games** – *Wednesdays 11:30pm*- We have about 10 patrons attending each week. **story time** - *Thursdays 11am* Upcoming programs: January 13<sup>th</sup> - 2-4pm **Heliotropic; a group painting show** - *opening show reception* January 29<sup>th</sup> - 6pm **Fostering Access, Rights, and Equity (FARE) for Women Workers in NYS** - (virtual program) Join Stacey Salgado of the NYS Department of Labor for a presentation on employment rights and benefits especially important to women workers in New York State. This 1-hour presentation with Q&A includes useful information for anyone to know and share with others! In addition to general "Know Your Rights" information, we will highlight the current state of the Gender Wage Gap, Salary History Ban and Pay Equity laws, NYS Paid Family Leave, and new regulations about Pay Transparency and Rights for Nursing Mothers in the Workplace. **Learning Objectives:** Learn about current and upcoming Labor Laws in NYS. Know where to turn if faced with certain issues and how to report Labor Law violations. Empower yourself with knowledge and resources! Register by emailing [columbiacountylibraries@gmail.com](mailto:columbiacountylibraries@gmail.com) for Zoom link. This a Columbia County Library Association program. February 13<sup>th</sup> - 5pm **Red Cross Fire Alarm Outreach** - Learn about the importance of fire alarms and how to use them properly. All participants will receive a FREE fire alarm! February 16<sup>th</sup> -(time tba) **Backyard Bird Count Citizen Science program with Mud Creek Stats** December in-person and virtual program attendance 48 December people in the library 589 December 2023 total circ 2182 (.6% of total system-wide circulation) December (includes OverDrive, Kanopy and Claverack and Philmont's shared hoopla account) 221 **Grants and Donations** – Anonymous - \$6,847 Town of Claverack - \$15,000 **Meetings and Trainings** -MHL- OverDrive Ad Hoc Committee - I am a member of this committee, which has spent the last year investigating how to make spending for ebooks and e-audiobooks equitable throughout the system and therefore help to decrease wait times. The first report came out and showed that our shared account with Claverack is within the target range for spending. Philmont's usage is approximately 1/3 of the total usage of the shared account therefore we chip in \$1,000 per year. We are being asked to have a target spend of \$2,400 per year to keep up with our percentage of patron usage of the system. All libraries are now receiving this data to help to budget

accordingly and help the committee to open communication with libraries that are not hitting their target spending. CCLA- each library will be receiving about \$500 for staff time for the countywide community read project. These funds were from a grant to support the project.

**Community Center Report:** Given by Trustee Cropper, as submitted by Director Veronezi. A full copy of the report is available in the office for review or upon request. **Facility:** The center has been checked during the month. The center was rented once for a family party. **Programs This Month:** Crocheting. **Groups Using the Center:** Scouts, Community Day Committee, and Community members to honor George Brehm. Thanks to the Scouts for decorating the center and tree. Plans are underway for Amelia McIssac to lead a puppet camp in the spring.

**Police Report:** Given by OIC Vern Doyle. For the month of December, there were 8 calls for service, 103 property checks, 4 UUTs issued, and 36 V&T warnings. He has been giving out warnings and knocking on doors regarding winter parking. Cars will start to be towed.

**Summit Lake & Its Watercourse (BOA) Report:** Given by Trustee Detzel, as submitted by Grant Administrator S. Baker. A full copy of the report is available in the office for review or upon request. **BOA grant updates:** No BOA meeting was held in December. The contract DRAFT to hire Rice+Lipka Architects is in process to send to BOA Committee, the DOS, and Village Board. Village attorney and Village Clerk listed on all emails pertaining to the agreement Draft. Next BOA meeting is scheduled for regular meet date – 4<sup>th</sup> Tuesday – (January 23<sup>rd</sup>) On the BOA Agenda for January meeting is as follows: Discuss where the Village Board are for scheduling a meeting about preparing a NYForward proposal. Updates on Rice+Lipka Architects progress – topological mapping of Community Center, and Canal Street sites. Report on warehouse re BOA as a selected site. Discussion of Philmont Library request to the Village Board to build a new building on Canal Street site. DOS quarterly reporting for 4<sup>th</sup> quarter of 2023 – submitted. Amendment to BOA Work plan to accommodate Rice+Lipka Architects request for topological mapping of sites. DOS approved. BOA Subarea 5–downtown progress report & discussion. Review of BOA budget allocation % for MWBE grant requirements. **LWRP grant updates:** The scheduled WAC (Watershed Advisory Committee) meeting has been rescheduled to February allowing the firm to complete Task 9 before holding the final meeting for that Work Plan task. **Historic District updates:** The State Review Board met on Dec 4<sup>th</sup> and approved the nomination of the Village of Philmont Historic District to be listed in the State Registry of Historic Places. The meeting for listing the District in the National Registry of Historic Places will take place in the 1<sup>st</sup> quarter of 2024.

**Climate Smart Taskforce-** given by Tom Paino. We should be hearing about the grant to analyze the Village Hall shortly. The greenhouse gas inventory is complete. The ongoing search for companies for the sewer plant continues. The county-wide adaptation and resiliency survey went out. Hopefully, the requests will help inform the comprehensive plan. The clean heating and cooling campaign is ongoing, along with the county-wide composting. The points for bronze certification are just short for the January submission; we should have enough points for the April submission. One of the things that will be looked at is a climate action plan, which will need to be approved by the board. The NYSERDA clean energy program has been revamped, and there is substantial grant money available.

**Comprehensive Plan Update-** given by Robin Andrews. A full copy of the report is available in the office for review or upon request. We haven't had a meeting since my last report in November. At our upcoming meeting, we will be reviewing the stakeholder interview plan and beginning to envision our next public meeting for March. We are also finalizing drafts of many of the deliverables for Phase 1 – Vision Philmont.

**DPW Report/ Mayor Johnson:** The streets were plowed, and the sidewalks were cleaned. Cliff has been fighting with Smith Controls about getting the pumps to work properly. We are going to start working on our water/sewer buildings. The first will be the lift station. There is a pump that needs to be replaced, and a dialer needs to be installed. He, Skip, and Doug took everybody to lunch for Christmas and judged the Christmas lights.

**Trustee Cropper:** He reports that he attended a meeting in Claverack with local fire companies. They discussed how to make things more efficient and a possible consolidation. He attended the Christmas light judging, the Christmas lunch, and the workshop meeting. Properties were checked, and the door at the community center was painted. He also met with Rice + Lipka and showed them the warehouse, community center, and areas around them. He next talks about the memorial trees on Maple Ave. They would like a citizen from the community to take this over for the future.

**Trustee Detzel:** Reports nothing new, just usual tasks.

**Trustee Speed:** Reports he decorated one of his trucks and drove Santa in the parade. He attended the Christmas light judging and Christmas lunch.

*Fire Department Report:* 11 Calls for the month. Total fire calls for the year 95. Total EMS calls for the year 81. Drills for the month 2 and 1 truck inspection.

**Trustee Gitterman:** Not present

**CORRESPONDENCE LIST provided to the members of the Board and the public**

- 1) Email from Alison Wedd dated December 14, 2023 in regard to putting up signs on Church St.
- 2) Email from Peter Johnson dated December 25, 2023 in regard to the new bill requiring data on housing
- 3) Email from Margaret Hallisey dated January 1, 2024 in regard to a basketball hoop at the Community Center and signs on Summit St.

**Motions and Resolutions –**

**Motion:** to identify the Village Meeting Hall, located at the rear of 124 Main Street, Philmont, NY as the polling place for the Village Elections to be held on Tuesday, March 19, 2024 with polls being open from 12:00 noon to 9:00 p.m.; made by Trustee Speed, 2<sup>nd</sup> by Trustee Detzel. All Ayes, No Nays

**Motion:** to appoint Kurt Basl, Marty Miller, and Monte Jennings as election inspectors for the March 19, 2024 Village Elections to be held in the Village Meeting Hall from 12:00 noon to 9:00 p.m. at the daily rate of \$150.00 each; made by Trustee Detzel, 2<sup>nd</sup> by Trustee Speed. All Ayes, No Nays

**Motion:** to authorize the Mayor and Board of Trustees to sign the annual LOSAP agreement with Penflex; made by Trustee Detzel, 2<sup>nd</sup> by Trustee Cropper. All Ayes, No Nays

**Motion:** to credit account 1650, Carol Block in the amount of \$289.28 for the sewer portion only of the January invoice due to a leak; made by Trustee Detzel, 2<sup>nd</sup> by Trustee Speed. All Ayes, No Nays

**Motion:** to reimburse OIC Vernon Doyle in the amount of \$480.00 for a payment associated with email for the Village of Philmont police department; made by Trustee Detzel, 2<sup>nd</sup> by Trustee Cropper. All Ayes, No Nays

**Unfinished Business and New Business:**

Doug will contact the Village historian to look through the historical records regarding Lake Dr. and make an official decision on the name. Rob will create a resolution.

Brian thanks Kippy and Hooky for making the DPW transition so smooth.

Claverack is getting rid of machine guns, and we are getting them back.

**Motion to adjourn** –made by Trustee Speed, 2<sup>nd</sup> by Cropper. All Ayes, No Nays.

Adjournment: 7:32 pm

Respectfully Submitted,

Jessica Thomas

Clerk/Treasurer